

PORT ROYAL BOROUGH COUNCIL MEETING

June 14, 2021

The Port Royal Borough Council held their monthly meeting on Monday, June 14, 2021 at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Member's present were President, Mary Hubler, Vice President Brooks Gamble, Council Persons, Adam Bryner, Bonny Ellis, Linda Pray, Joe Knepp, Mayor, Bryan Baker and Jr Council Member, Olivia Gamble. Trey Hostler, Council Member, was missing from the meeting.

Other's present were Kimbra Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, Tom Metz, Engineer Juniata County Agricultural Society, Residents, Karl Merideth and Gladys Boyer, both residing on Main Street, and Rich who resides on Milford Street.

President of Council, Mary Hubler, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

MOTION was made by Adam Bryner to approve Minutes of the May Meeting with changes noted to the funding of the proposed new truck financing, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Borough Bills for May, 2nd by Adam Bryner, approved by all, motion carried.

MOTION was made by Adam Bryner to approve the Code Enforcement Officer's Report for May, 2nd by Bonnie Ellis, approved by all, motion carried.

Tom Metz, Engineer for Juniata County Agricultural Society presented final plans for the new Barn Project along with his apologizes for the chaotic way the project has been handled thus far. He realizes that due to the pending Zoning Hearing Board meeting scheduled for Wednesday, July 7, the Borough Council could not address any issues at the given time.

Karl Merideth, recent resident to Main Street, shared his concerns with speeding within the Borough. He has offered to help with finding solutions to control the issue.

Rich, resident from 811 Milford Street, shared issues with speeding from Milford Street to Route 333 along with the problem of travelers ignoring the stop signs as well.

President, Mary Hubler, will resume communication with the Juniata County Sheriff's Office to continue resolving traffic issues that were put on hold due to the COVID-19 Pandemic Restrictions. Mr. Merideth was invited to accompany her to the meetings to share what he is witnessing on Main Street.

Brooks Gamble thanked everyone on behalf of the Borough Council who attended the meeting to share their concerns.

Brian Book, Engineer cb³ Solutions, LLC

Grants: There are a number of grant dollars being discussed.

1. **American Rescue Plan:** Paperwork is to be filed by June 30th. Funds directly to be received by the Borough amount to \$95,039.64.
2. **DCED/CDBG Program** targets low/moderate income areas. Third & Fourth Streets may be eligible. Juniata County is directly granted money for projects.
3. **DCED Single Page Grants:** The PennDOT Multimodel Grant program we filed for in 2020 is through this program. We will re-apply this year.
4. **DCED Grant for Equipment:** Borough has been identified for a grant for equipment in the amount of \$30,000.00

Gladys Boyer, Chairman of the Board Port Royal Municipal Authority, made a request regarding funding from the American Rescue Plan. This funding will be strictly regulated for certain projects. The Municipal Authority would greatly appreciate any help with pending water/sewer projects being mandated by DEP.

Borough Council agreed that any funds that could not be used within the guidelines would be appropriated toward the Municipal Authority.

SR75 Bridge: The project is delayed at least 6 months.

Equipment Grant: We should proceed as they instructed on the new truck purchase.

2021 Long Range Project Planning: There is no update.

Construction Status – Moyer Park – 2020 Juniata County Grant: Final completion certificates which include final payments to both contractors as follows:

Hostler's Custom Woodworking	\$2,415.00
Old Port Plumbing, Heating & Electric	\$4,170.00

A final report to Juniata County should be sent now that the project is complete.

MOTION was made by Brooks Gamble to make final payment to contractors for the Moyer Park Project contingent upon inspection, 2nd by Linda Pray, approved by all, motioned carried.

Ag Barn Project: Final letter has been issued that the Barn Drawings submitted to the Borough are satisfactory. Drawings can not be approved by the Borough until all issues with Zoning and Juniata County have been satisfied.

MOTION was made by Brooks Gamble to accept the May Maintenance Report, 2nd by Adam Bryner, approved by all, motion carried.

STREET COMMITTEE: Brooks Gamble, Adam Bryner and Bryan Baker attended the May meeting of the Port Royal Municipal Authority. Eighth Street was discussed, the Municipal Authority does not have any water/sewer work scheduled. They will work with the Borough to coordinate projects in the future to avoid repairs to streets that are projected to be repaved.

OLD BUSINESS:

Town-Wide Yard Friday & Saturday, July 2nd & 3rd

Truck Quotes:

John H Sheaffer – 2022 2500 Tradesman Reg Cab 4x4 w/snowplow prep pkg \$37,864.00

Regester Chevrolet – 2021 Chevrolet Silverado 2500HD 4WD Reg Work Truck \$36,495.00

Lake Ford – 2022 Ford Super Duty F-250 XL 4WD w/snowplow prep pkg \$27,598.00 (Delivered)

Bids will be needed for the Snow Plow and Spreader to include with the grant proposal. Brooks Gamble will get bids before next council meeting.

MOTION was made by Linda Pray to accept the lowest bid from Lake Ford for the purchase of the new truck, 2nd by Bonny Ellis, approved by all, motion carried.

NEW BUSINESS:

Trey Hostler, Council Member, has submitted his resignation and will decline having his name on the general ballot in the Fall. He and his wife have purchased property outside of the Borough and will be moving in the near future. He will be returning his reference materials, keys, and bringing his written resignation to be submitted to the Voter Registrar.

Joe Knepp, Council Member, stated that he was also resigning as of this meeting, June 14. He returned his keys and reference materials with the exception of a Property Management Book. He did not submit a written resignation.

MOTION was made by Brooks Gamble to accept Trey Hostler's resignation, 2nd by Linda Pray, approved by all, motion carried.

MOTION was made by Linda Pray to accept Joe Knepp's resignation, 2nd by Bonny Ellis, approved by all, motion carried.

A Selection Committee, consisting of Brooks Gamble, Adam Bryner and Bonny Ellis, will check around for willing residents to consider filling in the vacant Republican seat to file the balance of Trey Hostler's term.

MOTION was made by Bonny Ellis to see if Ethan Goss would consider taking his place on the Borough Council before his term would start in January, 2023, 2nd by Brook Gamble, approved by all, motion carried.

MOTION was made by Brooks Gamble to waive fees for the local churches and community groups wishing to reserve Moyer Park, 2nd by Bonny Ellis, approved by all, motion carried.

Discussion was held for suggestions for Moyer Park. Ideas included Farmer's Markets, Crafters Pop Up Events, and Community Service Groups. Proposed Events included Halloween in the Park, Christmas in the Park and a possible Sprint Car Drop for New Year's Eve.

MOTION was made at 8:33 pm to move to an Executive Session for discussion of Legal and Staff matters by Brooks Gamble, 2nd by Linda, approved by all, motion carried.

MOTION was made Linda Pray to end the Executive Session at 8:51 pm, 2nd by Bonny Ellis, approved by all, motion carried.

MOTION was made by Brooks Gamble to hire Robert “Mick” Zimmerman in an advisory capacity only to train current Maintenance Employee, Todd Oberlin, at the rate of \$15.00 per hour.

MOTION was made by Adam Bryner to compensate Lee Gray for the stipulations required by Commonwealth Code Inspections for the occupancy permit for the Bathroom Wall at Moyer Park in the amount of \$200.00, 2nd by Linda Pray, approved by all, motion carried.

OPEN DISCUSSION:

Brooks Gamble is going to make check lists for vehicle maintenance and also look into getting a set of chains for on the truck.

MOTION was made to adjourn the meeting at 9:08 pm by Adam Bryner, 2nd by Linda Pray, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting, Monday, August 9, 2021 at 7 pm