

**PORT ROYAL BOROUGH COUNCIL  
REORGANIZATION MEETING  
January 5, 2026**

**CALL TO ORDER** – The Honorable Travis Long, Mayor

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**FIRST ON THE AGENDA**

NOMINATION AND ELECTION OF PRESIDENT  
NOMINATION AND ELECTION OF VICE PRESIDENT  
NOMINATION AND ELECTION OF VACANCY BOARD CHAIR

NEW PRESIDENT OF COUNCIL ACCEPTS GAVEL AND CONTINUES MEETING

- Approval to set the meeting date & time for the year 2026
- Approval to rehire Borough Employees for the year 2026
  - Kimbra Jo Gray
  - Randy Williamson
  
- Approval to pay Borough Bills when they are due
- Approval of the Borough Fee Schedule for the year 2026
- Re-Appoint Donald Zagurskie as Borough Solicitor for the year 2026
- Re-Appoint Members to the Zoning Hearing Board for the year 2026
- Re-Appoint Brian Book as Borough Engineer for the year 2026
- Motion to rehire CPA Associated to complete the Audit for 2025
- Motion to rehire Code Assessment Pros for the year 2026

APPROVAL OF BOROUGH DECEMBER MINUTES

APPROVAL OF BOROUGH DECEMBER BILLS

**TREASURER’S REPORT**

Money Market Account:	Balance as of December 31, 2025: \$ 6,167.62
Liquid Fuels Account:	Balance as of December 31, 2025: \$ 88,785.46
Capital Expenditures Savings	Balance as of December 31, 2025: \$240,108.75

**LAND USE PERMITS –**

302 Market Street – Upcoming Zoning Hearing Board  
Third Street – Owner filed appeal for reconsideration - denied

### **PUBLIC COMMENT PERIOD**

Thank you for coming to the meeting. **If you wish to speak, please state your name and address for the record.** You will have **2 minutes to speak** about the agenda item or topic that you wish to address. Please avoid foul language derogatory remarks, remember that your comments are part of the public record.

### **ENGINEER'S REPORT**

Brian Book, Engineer, CP Engineers, LLC

### **MAINTENANCE REPORT**

### **REPORTS OF OFFICIALS AND COMMITTEES**

- Street Committee
- Ordinance Committee

### **OLD BUSINESS**

### **NEW BUSINESS**

- Motion to all Kimbra Gray to complete W-2's and 1099's for 2025
- Statement of Financial Interest is due May 1, 2026

### **GENERAL DISCUSSION**

**Next Meeting, Monday, February 9, 2026, at 7 pm**