

**PORT ROYAL BOROUGH**  
**January 9, 2023**

**PLEDGE OF ALLEGIANCE**

**FIRST ON THE AGENDA**

Constable David Suarez  
Mike Tate GME Communications

ELECTION OF OFFICERS

APPROVAL OF BOROUGH DECEMBER MINUTES  
APPROVAL OF BOROUGH DECEMBER BILLS

TREASURER'S REPORT

Money Market Account:	Balance as of December 25, 2022: \$ 6,078.73
Liquid Fuels Account:	Balance as of December 25, 2022: \$ 81,253.87
ARPA Fund Account:	Balance as of December 30, 2022: \$ 95,167.13

APPROVAL CODE ENFORCEMENT OFFICER DECEMBER REPORT

Update for Civil Complaint  
Contract Update (see attached letter)

**PUBLIC COMMENT PERIOD**

Thank you for coming to the meeting. **If you wish to speak, please state your name and address for the record.** You will have **2 minutes to speak** about the agenda item or topic that you wish to address. Please avoid foul language derogatory remarks, remember that your comments are part of the public record.

**ENGINEER'S REPORT**

Brian Book, Engineer, cb<sup>3</sup> Solutions, LLC

**MAINTENANCE REPORT**

- Snow Removal Issues Caused by Bridge Construction
- COSTARS 2023-2024 Road Salt Contract Enrollment deadline March 15, 2023
- Adjustment Base Amounts on Bids, Effective January 1, 2023

**REPORTS OF OFFICIALS AND COMMITTEES**

- Street Committee
- Appoint Council Members for JC Ag Society/Speedway Committee

**OLD BUSINESS**

- Act 151 Data Breaches  
GME Communications Proposal Cybersecurity/Backup Compliance (\$366.00)
- Adoption of Handbook

**NEW BUSINESS**

- Permission to set the meeting date & time for the year 2023
- Permission to rehire Borough Employees for the year 2023  
Kimbra Jo Gray  
Randy J Williamson
- Permission to pay Borough Bills when they are due
- Re-Appointment Donald Zagurskie as Borough Solicitor for year 2023
- Re-Appointment Brian Book as Borough Engineer for year 2023
- Motion to rehire CPA Associates to complete Audit for year 2022
- Motion to allow Kimbra Gray to complete W-2's
- 2023 Speedway Schedule
- Statement of Financial Interest due May 1, 2023

**GENERAL DISCUSSION**

**Next Meeting, Monday, February 13, 2023, at 7 pm**