

PORT ROYAL BOROUGH
September 12, 2022

PLEDGE OF ALLEGIANCE

FIRST ON THE AGENDA

15 Minute Executive Session

Mayor

APPROVAL OF BOROUGH AUGUST MINUTES

APPROVAL OF BOROUGH AUGUST BILLS

TREASURER'S REPORT

Money Market Account: Balance as of August 25, 2022: \$ 6,072.90

Liquid Fuels Account: Balance as of August 25, 2022: \$ 81,184.90

ARPA Fund Account: Balance as of August 30, 2022: \$ 47,497.06

**Final ARPA Payment to fund the week of September 12th

APPROVAL CODE ENFORCEMENT OFFICER AUGUST REPORT

PUBLIC COMMENT PERIOD

Thank you for coming to the meeting. **If you wish to speak, please state your name and address for the record.** You will have **2 minutes to speak** about the agenda item or topic that you wish to address. Please avoid foul language derogatory remarks, remember that your comments are part of the public record.

ENGINEER'S REPORT

Brian Book, Engineer, cb³ Solutions, LLC

**Attached in Packet - Brian is available by cell for this meeting

MAINTENANCE REPORT

REPORTS OF OFFICIALS AND COMMITTEES

➤ Street Committee

➤ Juniata County Agricultural Society/Port Royal Speedway

** Need to request an annual Insurance Binder listing the Borough as an Additional Insured for all events held by the Juniata County Agricultural Society/Port Royal Speedway to comply with current liability insurance

- Ordinances
 - ❖ Storage Containers
 - ❖ Property Maintenance Code

OLD BUSINESS

- Employee Handbook – Motion to forward the updated version of handbook to Solicitor Donald Zagurskie for approval and adoption
- YE 2021 Audit -- Motion to approve President of Council to sign Client Representation and Journal Entry Letters to finalize the audit.
- Motion to approve CPA Associates invoice #P0830220948 for \$3,475.00 for professional services rendered for 2021
- Sodium Chloride (Bulk Road Salt) Contract August 2022 – July 2023 awarded to American Rock Salt \$87.42/ton – Information Attached
- United Way Day of Caring, September 21

NEW BUSINESS

- Schedule Ordinance/Budget Workshop
- Fall Clean-Up
- Halloween Events/Donations
- ZOOM

GENERAL DISCUSSION

Next Meeting, Monday, October 10, at 7 pm