

PORT ROYAL BOROUGH COUNCIL
February 9, 2025

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members John Towsey, Nick Walters, Teresa Murphy Grace Goss, Daniel Stong and Mayor Travis Long.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer CP Engineers, Joe Lyons, Code Enforcement Officer Code Assessment Professionals, Becky Lock, Juniata Sentinel, and William Benner and wife, owner of Third Street property and Andrew Boyer, resident of Main Street.

FIRST ON THE AGENDA

President Adam Bryner opened the meeting with the Pledge of Allegiance at 6:30 pm. He proceeded with a request to move to an Executive Session citing a need to update members for legal matters.

MOTION was made by Glenda Leister to move to an Executive Session at 6:32 pm for an update on legal matters, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Nick Walters to close the Executive Session at 7:08 pm, 2nd by Grace Goss, approved by all, motion carried.

MOTION was made by Grace Goss to approve Minutes of the January meeting minutes, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Glenda Leister to approve Borough Bills for the month of January, 2nd by Grace Goss, approved by all, motion carried.

Land Use – 302 Market Street – Upcoming Zoning Hearing Board
Third Street – Owner filed an appeal for reconsideration that was denied

Public Comments – William Benner was present to ask questions regarding the upcoming Zoning Hearing Board scheduled for February 17th at 7 pm. He reiterated that he had no intention of planning a campground. There is no need for water or sewer. The building will be a 3-sided pole building used for storage. Discussion was held regarding state laws verses county requirements/borough codes. Questions were addressed by both the Engineer, Brian Book and Joe Lyons, Codes Enforcement.

Brian Book, Engineer -- CP Engineers, LLC

2025 Borough Streets Project (PA Liquid Fuels) – The project has been moved to a completed project.

Milford & Eighth Street

Brian Book confirmed receipt of the “Record Drawings” from Brent Musser that have been prepared by Axis Surveying. This project has finally been marked as a complete project.

Low to Moderate Income Survey – Michelle, Seda COG representative, has relayed that the survey was not approved due to errors that were not the boroughs and it will need to be redone. Brian Book called Michelle to clarify the use of funds. Funds will need to be used for municipal projects that benefit the borough residents. The Community Building is not considered a valid use due to the events benefiting residents outside the borough.

Bergstresser WWTP Upgrades/1st Street Pump Station – There will be no need for the borough to issue permits for the project. The new construction will be built alongside the existing facilities and then be switched over to upgrades so there is no loss of services.

MOTION was made by Teresa Murphy to accept the Engineers Report for January, 2nd by John Towsey, approved by all, motion carried.

Maintenance Report

Snow was still being removed from the streets. It was reported that 80 loads of snow were removed by Randy Williamson, John Towsey and Nick Walters from the side streets.

Grace Goss was thanked for her help to flag traffic.

Brenneman Excavating removed 16 loads and Zimmerman Excavating was hired to remove snow from Market Street with their snow blower. Market Street was cleared in less than one hour.

Bills for snow removal will be paid from Liquid Fuels Funds.

MOTION was made by Grace Goss to approve the Maintenance Report for January, 2nd by John Towsey, approved by all, motion carried.

OLD BUSINESS – There was no old business that had not be brought in prior discussions.

NEW BUSINESS

MOTION was made by Glenda Leister to approve Randy Williamson to renew the COSTARS Salt Contract with the same amounts from last year, 2nd by Nick Walters, approved by all, motion carried.

MOTION was made by Daniel Stong to approve the reappointment of Dale Shields to the Port Royal Municipal Authority Board of Directors for another 5-year term, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by John Towsey to approve the 2026 Port Royal Speedway schedule as submitted, 2nd by Nick Walters, approved by all, motion carried.

Grace Goss presented the idea to have a “County Memory Days” event on Main Street during the Community Yard Sales in July. The thought was to close off a portion of Main Street to include a craft fair and include food vendors.

MOTION was made by Grace Goss at 7:43 pm to adjourn the meeting, 2nd by John Towsey, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, March 9, 2026, at 6:30 pm