

**PORT ROYAL BOROUGH COUNCIL**  
**February 10, 2025**

The Port Royal Borough Council held their monthly meeting on Monday, February 10, 2025, at 7:00 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members, John Towsey, Nick Walters, Teresa Murphy, Daniel Stong and Mayor, Dylan Cisney. Member Grace Goss was not in attendance.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Randy Williamson, Borough Maintenance, Brian Book, Engineer cb3 Solutions, Paulette Forry, Port Royal Times and Becky Lock, Juniata Sentinel.

**FIRST ON THE AGENDA**

President Adam Bryner opened the meeting with the Pledge of Allegiance at 7:00 pm.

**MOTION** was made by Teresa Murphy to approve Minutes of the January meeting, 2<sup>nd</sup> by Glenda Leister, approved by all, motion carried.

**MOTION** was made by Glenda Leister to approve Borough Bills for the month of January, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

The Borough will be a recipient of County Aid approximately \$1,700+ for use of repairs to streets according to the PennDOT regulations for use in 2025. Matt Kenepf will be meeting with Randy Williamson, John Towsey and Brian Book at the end of the month.

There will be a new land use permit being submitted by the Juniata County Agricultural Society. The submitted drawings will need to be approved, JCAS will need to be approved by the Port Royal Municipal Authority for water and sewer services before Borough approval.

**Public Comments** – There were no public comments.

**Brian Book, Engineer cb3 Solutions, LLC**

Discussion was held on several projects that County Aid Funds could be used for. A meeting with Matt Kenepf will take place on February 27<sup>th</sup> for use of Liquid Fuels Funds.

**PUC Court Proceedings – SR 75 Stormwater** – Updates will be provided as they become available.

**Milford & Eighth Street** – MidState Paving still owes “Record Drawings” and other end of job paperwork

**MOTION** was made by Teresa Murphy to accept the Engineers Report for January, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried.

## **Maintenance Report**

Randy Williamson was in attendance and began by expressing his appreciation to John Towsey and Nick Walters for their assistance with snow removal.

The Co-Stars Anti-Skid contract for 2025-26 was discussed regarding current supplies and space limitations. The requirements for the contract state that 60% of the requested tonnage must be purchased as a required minimum. Ordering 75 tons would consist of 2 loads to meet that requirement.

**MOTION** was made by John Towsey to approve the contract for 75 tons of anti-skid materials, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried.

Discussion was held regarding Military Banners and removal of Christmas Lights for the season.

**MOTION** was made John Towsey to approve the Maintenance Report for January, 2<sup>nd</sup> by Nick Walters and Glenda Leister, approved by all, motion carried.

## **Street Committee**

Discussion was held regarding the need for moving snow, clearing sidewalks and salting due to the inclement recent and predicted precipitation.

John Towsey reminded council members about the summer maintenance helper and expressed his thoughts for rehiring for the summer of 2025.

**MOTION** was made by John Towsey to rehire Banks Imes as a part-time summer maintenance helper on an as needed part-time basis, 2<sup>nd</sup> by Teresa Murphy.

The Agility contract with PennDOT will expire in September 2025.

Curbs need repairs. John Towsey made suggestions that curb patching and repair could be a project that could be put on the schedule for people in need of community service hours.

Several manholes in the Borough are lifting and have become a concern while plowing snow after storms. A meeting needs to be arranged with the Municipal Authority to adjust covers as necessary.

**OLD BUSINESS** – Statements of Financial Interest are due on May 1, 2025.

## **NEW BUSINESS**

### **Spring Clean Up – April 21<sup>st</sup> to 26<sup>th</sup>**

Hours 21<sup>st</sup> to 23<sup>rd</sup> 8 am to 4 pm; 24<sup>th</sup> and 25<sup>th</sup> 8 am to 7 pm; 26<sup>th</sup> 8 am until noon

No tires will be accepted; Appliances and Electronics will be \$10 per item

Assistance will be provided for seniors by contacting the Borough Office

**MOTION** was made by Nick Walters to approve the 2025 Port Royal Speedway Schedule, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Glenda Leister supplied information on the upcoming Municipal Elections. Daniel Stong, Nick Walters, Dylan Cisney and herself will be up for election in April. Signatures for ballots can be obtained after March 1<sup>st</sup>.

**MOTION** was made by John Glenda Leister at 7:40 pm to adjourn the meeting, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Respectively Submitted,  
Kimbra Jo Gray  
Borough Secretary/Treasurer

Next Meeting: Monday, February 10, 2025, at 7 pm