

PORT ROYAL BOROUGH COUNCIL

February 12, 2024

The Port Royal Borough Council held their monthly meeting on Monday, February 12, 2024, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Council Members, John Towsey, Nicholas Walters, Teresa Murphy, and Steve Bargo. Mayor, Dylan Cisney, Vice-President, Glenda Leister, and Councilman Grace Goss were missing from the meeting.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, Becky Lock, Juniata Sentinel, Paulette Forry, Editor the Times, Borough Rental Property Owners, Gayle and Larry Arbogast, Dave Bomberger representing Republic Development, and Dustin Swartz.

FIRST ON THE AGENDA

MOTION was made by Nick Walters to approve Minutes of the January meeting, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Steve Bargo to approve Borough Bills for January, 2nd by John Towsey, approved by all, motion carried.

There were no new Land Use Permits applied for.

Public Comments – Rental Property Inspections for 2024 were a concern for landlords with multiple units. Gayle Arbogast was the spokesperson for Arbogast Rentals, Republic Development and Dustin Swartz. The consensus of the group's concerns revolved around fees, who would be doing inspections and the qualifications of those individuals. They did not want these inspections to become a money-making avenue for the Borough. They also suggested that a representative of the Borough be present at the time of inspection. The concerns were addressed and suggestions were made to include Borough landlords in a workshop to clear up some of the misconceptions surrounding the ordinance and inspections.

Brian Book, Engineer cb3 Solutions, LLC

Point Service Station – Underground Storage Tank Clean Up: Converse Consultants would like to be granted access to the "half block" from SR 75 to the Alley on Eighth Street for their proposed clean up. They have filled out a Port Royal Borough Road Cut Permit, Provided an Access Agreement, and indicated their willingness to reimburse the Borough for the costs of consultants.

MOTION was made by John Towsey to approve the documents be sent to Solicitor Donald Zagurskie for review before moving forward, 2nd by Teresa Murphy, approved by all, motion approved.

Discussion was continued and it was further agreed that Converse Consultants provide a MSDS sheet for any materials used in mitigation.

Marcellus Shale Grant: An application was prepared by Mayor Dylan Cisney for playground equipment for Moyer Park and reviewed by Brian Book for submission for \$25,000.00.

Juniata County CDBG: Borough addresses have been received and are in the process of being verified. The study will be conducted at the beginning of 2024.

Milford & Eighth Street:

The Bid Opening occurred on January 31, 2024 at 6pm. There were 8 bids received:

- Mid-State Paving \$457,525.50
- Ameron Construction \$496,792.00
- Bowman Excavation Paving & Concrete \$524,310.05
- GO Hawbaker, Inc \$535,790.00
- Jay Fulkroad & Son, Inc \$570,887.14
- ProLawn \$573,598.40
- Redrock Construction \$597,600.00
- HRI, Inc \$606,768.00

The breakdown between Phase 1 (Eighth Street) and Phase 2 (Milford Street) was very similar for the three low bidders. Eighth Street is anticipated to cost the Borough \$237,278.50 (delta 9%), and Milford Street is estimated to cost \$211,372.00 (delta 27%).

MOTION was made by Nick Walters to accept the bid irregularity of Mid-State Paving, LLC providing the Non-Discrimination Document after the bid opening, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Nick Walters to provide a “Notice of Intent to Award” to Mid-State Paving, LLC, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Nick Walters to approve Council President Adam Bryner to execute the contract and formally award the project to Mid-State Paving, LLC subject to the Contractor providing the necessary paperwork to the Borough’s staff and consultants, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Nick Walters to accept the Engineers Report for January, 2nd by John Towsey, approved by all, motion carried.

Discussion was held regarding storm water that drains Market Street/Route 75. The storm water pipe runs under the Norfolk Southern Railroad Tracks to the Juniata River. There is an issue as to whom is responsible for the maintenance.

MOTION was made by Teresa Murphy to authorize Solicitor Donald Zagurskie to communicate with PennDOT and Norfolk Southern Railroad to facilitate a solution to whom is responsible for the storm water maintenance draining the area of Route 75 to the Juniata River, 2nd by John Towsey, approved by all, motion carried.

Maintenance Report

Quotes were received for tires for the skid steer. The Point Service Station had the best price.

MOTION was made by Teresa Murphy to purchase a set of tires plus 2 additional tires for spares, 2nd by Steve Bargo.

For Information Only: Norfolk Southern is slowly addressing the fence that has fallen onto the sidewalk on Second Street.

MOTION was made by John Towsey to accept the Maintenance Report for February, 2nd by Nick Walters, approved by all, motion carried.

Ordinance Committee

A discussion was held regarding the Rental Property Inspections. A workshop will be scheduled to discuss the ordinances and fee schedules. Fee schedule is normally changed by resolution at the beginning of each year. The length of time between inspections will also be addressed.

Old Business

The Moyer Park Tennis Court rehab quotes are good until this Spring.

MOTION was made by John Towsey to have Randy Williamson move forward and contact B & B Sealcoating to schedule, 2nd by Nick Walters, approved by all, motion carried.

Dedication of the Parklet Parcel has been tabled until warmer weather.

New Business

Spring Clean Up is scheduled for the Week of April 22.

MOTION was made by Teresa Murphy to approve Randy Williamson to enquire about dumpster costs, 2nd by Nick Walters, approved by all, motion carried.

General Discussion

Port Royal Easter Egg Hunt will be held March 24th.

MOTION was made at 8:30 pm by Teresa Murphy to adjourn the meeting, 2nd by Nick Walters, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, March 11, 2024, at 7 pm