

PORT ROYAL BOROUGH COUNCIL MEETING

June 12, 2023

The Port Royal Borough Council held their monthly meeting on Monday, June 12, 2023, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Glenda Leister, Council Members, Brooks Gamble, Nicholas Walters, Teresa Murphy, John Towsey, and Mayor, Dylan Cisney. Steve Bargo was not in attendance.

Others present were Brian Book, Engineer cb3 Solutions, Becky Lock, Juniata Sentinel, Paulette Forry, Editor the Times, and Borough resident Grace Goss.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

FIRST ON THE AGENDA

Mike Gensemer from Building Inspection Underwriters of Pennsylvania (BIU) was presented and gave an outline of the services that BIU could provide for Port Royal Borough regarding building code enforcement. This would not include any zoning or property maintenance. The contract, if signed, would be a one-year contract and would renew yearly. If either party would like to end their partnership, a 30-day notice would need to be provided.

Discussion was had among council that we would want to see what all items that Commonwealth Code had outstanding so that they could get those completed.

The council thanked Mike for attending the meeting and presenting BIU to us and what all they offer.

MOTION was made by Brooks Gamble to approve Minutes of the May meeting, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Borough Bills for May, 2nd by Nicholas Walters, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Land Use Permit Report, 2nd by John Towsey, approved by all, motion carried.

Public Comments – There were no public comments offered.

Brian Book, Engineer cb3 Solutions, LLC

SR75 Bridge: No changes to the timeline for completion. PennDOT is reporting that the project is still on schedule for 8/31/23 reopening of the bridge.

Stormwater: FEMA is doing a mapping of all the Juniata River. Brian and Randy will be keeping on it and will provide additional information once it is completed. This should be after the July meeting.

Point Service Station: There are no further updates for this project.

2021 MultiModal Grant Application: The Borough has been awarded \$250,000 under UID#8836199 for work on Milford & Eighth Street. This grant needs to be spent by December 2024.

2022 MultiModal Grant Application: Our \$401,814 grant request under the PennDOT Multimodal program remains open.

2023 COVID Small Water, Sewer Grants: The grant application for \$489,673 is under review. This covers the projects outlined in the ACOE study and more.

Juniata County CDBG: Nothing new to report.

Federal FY24 Appropriations Guidance: Package was submitted to Senator Casey for the Stormwater work outlined with the 2023 COVID-19 grant application.

Meeting with Juniata County Fairgrounds & Baseball Personnel: No updates on these activities.

Discussion was had by Council regarding the core sampling from both Eighth Street and Milford Street and what was discovered. Brian provided two options for the repaving of Eighth Street and the associated costs for both. For Milford Street, it is believed that we could just mill and repave with an estimated cost of \$115,000. There are also stormwater features that need to be rebuilt with an additional \$50,000. The entire project of Eighth and Milford Streets would result in approximately \$320-\$350,000 to be completed. We have a grant of \$250,000. The council will look to go out to bid this project around Christmas time. Discussion was also had about the best time to do Eighth Street so that it doesn't interfere with the race traffic.

MOTION was made by John Towsey to accept the Engineers Report for May, 2nd by Teresa Murphy, approved by all, motion carried.

Maintenance Report

Council discussed removing the timber around the playground equipment at Moyer Park due to the deterioration of the wood and the potential for injury. Resident Grace Goss also mentioned that there is mulch glue that could be added around the perimeter to keep the existing or new mulch in place.

MOTION was made by John Towsey to have the timber removed, 2nd by Nicholas Walters, approved by all, motion carried.

There was discussion by Council to have topsoil added to the front of the Borough Building and then leveled off, and grass planted. The yard is currently uneven and could create a potential for injury.

MOTION was made by Glenda Leister to have topsoil added to the front of the building, 2nd by Nicholas Walters, approved by all, motion carried.

MOTION was made by John Towsey to accept the Maintenance Report for May, 2nd by Brooks Gamble, approved by all, motion carried.

Dylan Cisney brought up the tennis court and basketball court at Moyer Park to be relined. In discussion it was mentioned that the tennis court needs some repair. Glenda Leister mentioned she will get with Jerry Book, resident of Port Royal, to see if he can provide some information on who we could have look at this.

Street Committee

The stormwater pipe repair is scheduled to be done on Saturday, June 24th. Randy, along with Council members will be working at the repair.

Ordinance Committee

Steve Bargo will be putting together the updated list of ordinance fines. John Towsey brought up about speed and no parking signage in the borough. We will want to review both and have these updated in the Ordinance Book.

Agricultural Committee

Adam Bryner advised that Seth Koser of the Ag Society had reached out to him about The Academy is interested in using the school for their truck driving school. The contract that is currently in place on Industrial Park Road with Sam Kint will end in September. No decision has been made but an outreach by the Academy was made to the Ag Society.

Old Business

The Memorial Day Parade was a success and with much participation from the residents.

Burn Ordinance has been finalized and was available for signature by the council members. Once signed, it will be added to the Ordinance Book.

MOTION was made by Brooks Gamble to advertise to Abolish Auditor position on the election ballot, 2nd by John Towsey, approved by all, motion carried.

New Business

MOTION was made by Glenda Leister to deposit the Amusement Tax Receipts into the Saving Account, 2nd by Teresa Murphy, approved by all, motion carried.

The Chesapeake Conversation Landscaping Council will be renting out Moyer Park on June 28th and 29th for training.

Townwide yard sales are set for June 30th through July 2nd.

MOTION was made by Brooks Gamble to allow camper parking for Juniata County 4-H Fair from July 23rd through 27th, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Brooks Gamble for \$100 donation to the Juniata Library, 2nd by Nicholas Walters, approved by all, motion carried.

MOTION was made by Brooks Gamble for a \$100 donation to the Juniata High School Marching Band for participation in the Memorial Day Parade, 2nd by Teresa Murphy, approved by all, motion carried.

Looking to hold a workshop so that we can update all the Ordinance Books. No date was set.

General Discussion

Nothing to report.

MOTION was made at 8:35 pm by Brooks Gamble to exit into Executive Session to discuss personnel considerations, 2nd by John Towsey, approved by all, motion carried.

MOTION was made at 9:10 pm by Nicholas Walters to exit Executive Session, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made at 9:11 pm by Glenda Leister to adjourn the meeting, 2nd by Brooks Gamble, approved by all, motion carried.

Respectively Submitted,

Glenda Leister
Vice-President Council

Next Meeting: Monday, July 10, 2023, at 7 pm