

## **PORT ROYAL BOROUGH COUNCIL MEETING**

**August 8, 2022**

The Port Royal Borough Council held their monthly meeting on Monday, August 8, 2022, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Brooks Gamble, Council Members, Glenda Leister, Nicholas Walters, John Towsey, and Steve Bargo. Teresa Murphy was not in attendance due to personal health issue.

Others present were Kimbra Gray, Borough Secretary/Treasurer, Randy Williamson, Borough Maintenance, Brian Book, Engineer cb<sup>3</sup> Solutions, Becky Lock, Editor Juniata Sentinel, Paulette Forry, Editor The Times, Borough Residents, Grace Goss and George "Dan" Henry.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

**MOTION** was made by Glenda Leister to enter a short Executive Session at 7:01 pm to discuss personnel and current legal issues, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

**MOTION** was made by Brooks Gamble at 7:11 pm to adjourn Executive Session, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

### **FIRST ON THE AGENDA**

#### **Resignation of Mayor George "Dan" Henry**

**MOTION** was made by John Towsey to table taking action on the filling the vacancy for the Mayor at the current time and place a notice on the website for interested persons, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to approve Minutes of the July Meeting, 2<sup>nd</sup> by Glenda Leister, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to approve the Borough Bills for July, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

**MOTION** was made by Glenda Leister to approve the Code Enforcement Officer's Report for July, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was by Brooks Gamble to table the request from Code Enforcement Officer to issue a citation to a property owner for noncompliance with a request to clean up around the property until Council Members had a chance to obtain more detail, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

### **Public Comments**

Grace Goss update members regarding a request to have a Paddle Wheel at the County Fair to raise funds to have a Christmas Event at Moyer Park. She requested an outdoor spot and is requesting donations for items for adults and children. Suggested items include gift cards or certificates, bottled drinks and baked goods. Non-perishable items are being accepted now and baked goods will be accepted the Friday before the fair and throughout fair week. Cost will most likely be .25 cents per paddle.

**Brian Book, Engineer cb<sup>3</sup> Solutions, LLC**

**SR 75 Bridge Project:** Nothing new to report

**Grants:** The Borough submitted a DCED Multimodal Grant Application-2022, for \$419,887 to be added to the \$250,000 from DCED-MM2021 along with the \$50,000 the Borough pledged in matching funds. The Borough has until 2025 to expend the 2021 MM Grant. The Fire Company is leading an effort to complete an income survey for the Borough to qualify for the County CDBG Funds.

**Stormwater:** The Army Corp of Engineers has been working on revisions to the Draft Mapping and remains on schedule for a January 2023 completion of their report.

Friendship Fire Company is seeking grant funding for a restroom rehabilitation project. Household surveys will be conducted door-to-door for low to moderate income families. Survey will be valid for 5 years and will benefit the Port Royal Borough and Port Royal Municipal Authority as well as the Fire Company. To be selected 51% or more of surveyed families need to be below the county median.

**MOTION** was made by Brooks Gamble to accept the Engineers Report for July, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Work continues with painting curbs and repairing and cleaning storm drains throughout the Borough.

Suggestions for the projects at Moyer Park during the United Way Day of Caring on September 21st include mulching the children's play area and painting the obstacle course.

**MOTION** was made by John Towsey to accept the Maintenance Report for July, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

Street Committee Reported on an issue on Fourth Street with clogged section of pipe that runs in a narrow area between a home and garage and ends with a large tree. Pipe is possibly vitrified clay pipe. The pipe is unable to be viewed with camera as it is suspected to be  $\frac{3}{4}$  full.

**MOTION** was made by Brooks Gamble to approve the Conditional Use of Overnight Guests and Invitees Juniata County Parcel 11-2-18 owned by the Juniata County Agricultural Society/Port Royal Speedway, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Steve Bargo to approve the Extension of Deadline for Juniata County Agricultural Society/Port Royal Speedway Zoning Issues until December 31, 2022, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to sponsor a lap at the Tuscarora Fifty for \$25.00, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

President Adam Bryner shared that Solicitor Donald Zagurskie had the campfire ordinance for review and made suggestions to combine some of the items together.

**MOTION** was made by Brooks Gamble to accept the recommendations as review by Solicitor Zagurskie with combining of three changes in the last section of the Fire and Safety Prevention Ordinance, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

The revisions to the Website Privacy Policy and Incident Response form for the Employee Handbook were approved as submitted.

Council tabled action on ordinances about storage containers and property maintenance codes until the next meeting. It was also agreed that a Workshop would be scheduled on Wednesday, August 24, 2022, at 6 p.m. to go over the Employee Handbook.

President Adam Bryner also shared that a resident asked for the council to consider abandoning an alley off Eighth Street. No action was taken.

**MOTION** was made by Nick Walter to approve a \$100.00 stipend per month for Rachel Murphy, who was approved at the July 11, 2022 meeting to maintain the Borough's website and social media, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Some new changes to the website include links to access local weather, pay water and sewer bills and Swift 911 Emergency Notification Service. Residents were reminded to update their contact information on the system to receive necessary alerts that are sent out via texts, emails or calls according to the preference of the landlord/tenant.

**MOTION** was made by Glenda Leister to approve President Adam Bryner to sign off on the final benefit package for the maintenance position, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

Glenda Leister volunteered to participate in in-person and ZOOM meetings with the Mifflin County Solid Waste Authority as needed in place of Steve Bargo who was unable to attend ZOOM Meetings.

**MOTION** was made to adjourn the meeting at 8:45 pm by Brooks Gamble, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray  
Borough Secretary/Treasurer

Next Meeting: Monday, September 12, 2022 at 7 p.m.