

PORT ROYAL BOROUGH COUNCIL MEETING

August 9, 2021

The Port Royal Borough Council held their monthly meeting on Monday, August 9, 2021 at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Member's present were President, Mary Hubler, Vice President Brooks Gamble, Council Persons, Adam Bryner, Bonny Ellis, Mayor, Bryan Baker and Jr Council Member, Olivia Gamble. Linda Pray, Council Member, was missing from the meeting.

Other's present were Kimbra Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, Nate Walters, Resident of 702 Main Street, Becky Lock, Editor Juniata Sentinel, Leslie Milliken, Reporter Juniata Sentinel and Tom Metz, Engineer Juniata County Agricultural Society/Port Royal Speedway.

President of Council, Mary Hubler, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

Meeting started with Mayor Baker raising the concern of a quorum being present due to the loss of 2 council members. He stated that the President of Council did not have a vote according to Robert's Rules of Order. Council member, Bonny Ellis, researched the Borough Code and established that the Council President did have voting rights. President Hubler established order to begin meeting.

MOTION was made by Adam Bryner to approve Minutes of the July Meeting, 2nd by Bonny Ellis, approved by all, motion carried.

Tom Metz, Engineer for the Juniata County Agricultural Society/Port Royal Speedway made a request to have the plans for the new Agricultural Barn Project be signed. President Hubler stated that the Borough had not received any notification that the Agreement between the Port Royal Borough and the Juniata County Agricultural Society/Port Royal Speedway presented to the Zoning Hearing Board on Wednesday, July 7, had been signed by the Agricultural Society. Mr. Metz was under the impression that the Agreement was signed and everything was in order. President Hubler requested that he step out of the meeting and make a call to get an update on the status. After returning, he apologized for his misunderstanding of the situation. He again requested that the plans be signed and held by the Borough until all paperwork was in order. President Hubler explained that the plans could not be signed until official notice was received from Agricultural Society.

MOTION was made by Brooks Gamble for President Mary Hubler to sign the Agricultural Barn Plans contingent on final notification that the Agreement has been signed and everything is in order, 2nd by Adam Bryner, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Borough Bills for July, 2nd by Bonny Ellis, approved by all, motion carried.

Secretary Gray made request to have an error corrected in the withdraw of funds from the Liquid Fuels Account. While making online payments on May 3, 2021, the incorrect account was selected to pay PPL bills for 412 Market Street and the Borough Office on 111 E Eighth Street.

MOTION was made by Brooks Gamble to reimburse funds from the General Fund to Liquid Fuels Fund to correct the error, 2nd by Adam Bryner, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Code Enforcement Officer's Report for July, 2nd by Bonny Ellis, approved by all, motion carried.

Brian Book, Engineer cb³ Solutions, LLC

Grants:

American Rescue Plan: Meeting was attended by no rules have been issued as of yet.

DCED/CDBG Program: No action yet

Equipment Grant: Notice was received of the award. Brooks has ordered the new truck with plow and spreader attachments. Projected delivery date is late October/early November. A thank you will be sent to Senator Corman's office upon delivery of the truck.

Transportation Alternatives Grant: Council will make application for a bike path from Moyer Park to the stream. Applications open on August 15, 2021.

SR75 Bridge: The schedule has been extended.

MOTION was made by Brooks Gamble to accept the July Maintenance Report, 2nd by Bonny Ellis, approved by all, motion carried.

STREET COMMITTEE: Bid will be requested to install sliding doors on the utility shed. Secretary Gray will check with Shade Mountain Construction for the initial bid.

Bids for Patching four locations were discussed.

Route 333 was not interested.

Jeff Tate Paving declined to bid at the current time.

M & J Paving's bid of \$8,800.00 with a completion time of September 2021 was the only submitted bid for the projected work.

MOTION was made by Brooks Gamble to accept the bid from M & J Paving, 2nd by Adam Bryner, approved by all, motion carried.

OLD BUSINESS:

Halloween in the Park: After more discussion, project will be tabled until next year when better planning can be done with the assistance of the Ladies Aide.

Moyer Park Family Restroom Project has been complete and pictures for the report will be taken to complete the project.

Mural Update: Lowes sponsored all materials necessary for the paintings. The contest winners will be invited to come in and recreate their entries for display on the side of the Borough Building. Olivia Gamble, Jr. Council member, has also made arrangements to have the murals displayed at the County Fair in September. A thank you will be sent to Lowes for the generous donation.

NEW BUSINESS:

Town Wide Meeting has been scheduled for Thursday, September 16, at 7 pm.

MOTION was made Brooks Gamble to accept Joseph Knepp's resignation, 2nd by Adam Bryner, accepted by all, motion carried.

MOTION was made by Brooks Gamble to pay for the completed 2020 Audit, 2nd by Adam Bryner, approved by all, motion carried.

MOTION was made by Brooks Gamble to contribute \$1,500.00 to the Lutheran Church Paving Project for the Borough share of the Right of Way, 2nd by Adam Bryner, approved by all, motion carried.

Olivia Gamble, Jr Council Member, updated council on the website. The site is sponsored by Pennsylvania Association of Boroughs and they are no longer providing the current format. In the process the current format will be updated. The Borough will not be able to make any changes until November or December when everything is complete. In the meantime, Olivia will be using the Facebook page to keep everyone current.

Discussion was held about upgrading the ZOOM app. The move to a pro-version will allow for more flexibility and options. Olivia would be able to continue as the admin and co-host meetings as well as being able to broadcast meetings across various social media platforms.

MOTION was made by Bonnie Ellis that we upgrade to the ZOOM Pro App, 2nd by Adam Bryner, approved by all, motion carried.

MOTION was made to move to an Executive Session for discussion of Legal and Staff matters at 7:57 pm by Brooks Gamble, 2nd by Bonny Ellis, approved by all, motion carried.

MOTION was made Adam Bryner to end the Executive Session at 8:05 pm, 2nd by Brooks Gamble, approved by all, motion carried.

Selection Committee: Brooks Gamble and Bonny Ellis, presented Nicholas Walters, 702 Main Street, as a candidate for the seat vacated by Joseph Knepp.

MOTION was made by Adam Bryner to nominate Nicholas Walters for the vacant council seat, 2nd by Brooks Gamble, approved by all, motion carried.

Nicholas Walters accepted the nomination for the vacant council seat; Mayor Baker delivered the Oath of Office. Mr. Walters will complete the term left open by Mr. Knepp and will be on the November ballot.

OPEN DISCUSSION:

Brooks Gamble suggested that the council consider making a welcome packet for new residents. Various ideas were discussed.

MOTION was made to adjourn the meeting at 8:20 pm by Brooks Gamble, 2nd by Adam Bryner, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting, Monday, September 13, 2021 at 7 pm