

PORT ROYAL BOROUGH COUNCIL MEETING

December 12, 2022

The Port Royal Borough Council held their monthly meeting on Monday, December 12, 2022, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Brooks Gamble, Council Members, Glenda Leister, Nicholas Walters, John Towsey, Teresa Murphy, Steve Bargo and Mayor, Dylan Cisney.

Others present were Kimbra Gray, Borough Secretary/Treasurer, Randy Williamson, Borough Maintenance, Becky Lock, Juniata Sentinel, Paulette Forry, Editor The Times, Borough Residents, Dave & Deb Martin, and Grace Goss. Brian Book, Engineer cb³ Solutions was unable to attend.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

MOTION was made by Brooks Gamble to approve Minutes of the November Meeting, 2nd by Nick Walters, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the Borough Bills for November, 2nd by Steve Bargo, approved by all, motion carried.

MOTION was made by Steve Bargo to approve the Code Enforcement Officer's Report for November, 2nd by John Towsey, approved by all, motion carried.

Contract for the Code Enforcement Officer was tabled until the upcoming Executive Session.

Public Comments

Grace Goss made comment that she was disheartened by council members attendance for tree lighting. She is already working on committees for next year's events. She regressed to an issue brought up at the October meeting, during which she was informed about how she was conducting her events. She was of the belief that the solicitor was in attendance for her. Several council members replied to her on why the solicitor was in attendance. She also questioned motives of Secretary, Kim Gray. Secretary Gray stated that it's her job to look out for the best interests of the council and the same meeting packet of documents that council members receive are also sent to the solicitor as well.

Brian Book, Engineer cb³ Solutions, LLC

Brian Book was not in attendance. Documents were prepared for submission for the Covid-19 ARPA Small Water & Sewer Grant.

MOTION was made by John Towsey to have President Adam Bryner sign Exhibit 2 Ownership Letter and Exhibit 4 Matching Funds Commitment Letter to submit with the application for the Covid-19 ARPA Small Water & Sewer Grant, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Brooks Gamble to have President Adam Bryner sign the Resolution to complete the application for the Covid-19 ARPA Small Water & Sewer Grant, 2nd by Nick Walters, approved by all, motion carried.

There will be a meeting with PennDOT officials Monday, December 19 to discuss the bridge closure. John Towsey, Randy Williamson and Brian Book will be in attendance.

MOTION was made by Brooks Gamble to accept the Engineers Report for November, 2nd by John Towsey, approved by all, motion carried.

Salt Shed refurbishment has been completed and filled. Step for the new pick up has been taken care of and dump truck has been prepared for upcoming storm use.

Issues of snow removal were discussed for the bridge and Market Street during bridge closure. Duane Hart will be contacted about having a truck available to take care of 1st Street. There was also a suggestion of contacting Mick Zimmerman if the need arise.

Plowing of church parking lots was discussed. Council members were asked their opinions for this coming year. In the past, parking lots were plowed allowing residents to move vehicles off the streets for easier snow removal.

MOTION was made by Steve Bargo to approve the continued cleaning of church lots, 2nd by Glenda Leister. A Roll Call vote was taken: Brooks Gamble – Yes, Nick Walters – Yes, Teresa Murphy – Yes, John Towsey – No, Glenda Leister – Yes, Steve Bargo – Yes, approved by a majority of council members, motion carried.

Military Banners have been taken down, cleaned, sorted, and stored until Spring. There are questions about a few banners needing replaced.

MOTION was made by Brooks Gamble to accept the Maintenance Report for November, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Steve Bargo to approve the 2023 Borough Budget, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Steve Bargo to approve the short listing in the PSAB Directory so as not to provide addresses and phone numbers of council members, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made by Brooks Gamble to discontinue council members receiving the Borough News Magazine from PSAB as there is a copy available in the Borough Office, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve Craig Book for reappointment to the Port Royal Municipal Authority with the contingency that another director will be appointed in the near future as his replacement, 2nd by John Towsey, approved by all, motion carried.

Rave Mobile Safety Alert System is an alert system that the Port Royal Municipal Authority has recently upgraded. They are willing to allow the Borough use of all aspects of the service. Webmaster, Rachel Murphy, will be able to have full use of the system. It was requested that the cost be split 50/50.

MOTION was made by Brooks Gamble to approve the split cost of the Rave Mobile Safety Alert System for Borough use, 2nd by Teresa Murphy, approved by all except for John Towsey, motion carried.

Discussion was held about compliance with Act 151 Data Breaches. GME Communications has submitted a proposed Cybersecurity/Backup Compliance Plan at the cost of \$366.00/year.

MOTION was made by Steve Bargo to table the GME Communications proposal until more information can be obtained, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made by Steve Bargo to approve Christmas Bonuses for Borough employees of no less than \$100.00, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Glenda Leister to approve the purchase of a gift card for Tim Manbeck for the use of his equipment for the hanging/removing of Military Banners and Christmas Lights, 2nd by Steve Bargo, approved by all, motion carried.

Glenda Leister also wanted to extend her condolences to the family of Clarence Allen for the time and service he provided to the Borough.

MOTION was made by Steve Bargo to enter into an Executive Session at 8:04 pm for legal and contract issues, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Glenda Leister to exit Executive Session at 8:47 pm, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made to adjourn the meeting at 8:48 pm by Brooks Gamble 2nd by John Towsey, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, January 9, 2023 at 7 p.m.