

**PORT ROYAL BOROUGH COUNCIL**  
**October 14, 2024**

The Port Royal Borough Council held their monthly meeting on Monday, October 14, 2024, at 7:00 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members, John Towsey, Nicholas Walters, Teresa Murphy, Grace Goss, Daniel Strong and Mayor, Dylan Cisney.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, Paulette Forry, Port Royal Times.

**FIRST ON THE AGENDA**

President Adam Bryner opened the meeting with the Pledge of Allegiance at 7:00 pm and welcomed Daniel Stong to the Borough Council. Daniel will replace the vacated seat of the late Stephen Bargo.

**MOTION** was made by Nick Walters to approve Minutes of the September meeting, 2<sup>nd</sup> by Teresa Murphy, approved by all, motion carried.

Grace Goss questioned the invoice relating to the T.S. Manbeck & Sons for stone that was purchased for Court Lane. The Juniata County Agricultural Society agreed to paying for ½ of the amount as it was a share property issue. She also questioned seeing detail regarding the BMO card statements. It was explained that the statement provided was generated from the website and they did not provide that level of information.

**MOTION** was made by Grace Goss to approve Borough Bills for the month of September, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried.

There were no new requests for information on Land Use Permits.

**Public Comments** – There were no public comments.

**Brian Book, Engineer cb3 Solutions, LLC**

Bill Hummel, Juniata County Conservation, was contacted relative to the August 29<sup>th</sup> and 30<sup>th</sup> high rain event property damages within the Borough. It is highly doubtful that any state funds will be allocated.

**Milford & Eighth Street Project** – The contractor is making a request for Change Order #6 – Time Extension. Over the past three weeks MidState has been discussing additional time for substantial completion of the work. An official request for 17 days from October 1<sup>st</sup> to October 18<sup>th</sup> has been received. The request does not change the Final Completion date and does not add any cost to the project.

**MOTION** was made by John Towsey to approve the request for MidState’s Change Order #6 Time Extension from October 1<sup>st</sup> to October 18<sup>th</sup>, 2<sup>nd</sup> by Grace Goss, approved by all, motion carried.

Application for Payment No. 2 has been forwarded for \$131,645.00 that is related to Stormwater.

**MOTION** was made by Grace Goss to move the ARPA Fund Grant Money (\$95,167.13) to the General Fund for Payment No. 2 MidState's portion of the Milford Street Project stormwater improvement, 2<sup>nd</sup> by John Towsey, approved by all.

**MOTION** was made by John Towsey to approve the use of funds from the Capital Expenditures Savings Account to apply to the remaining balance (\$36,478.00) for MidState's Application for Payment No. 2, Teresa Murphy, approved by all, motion carried.

Soil will need to be backed up behind the edges of the road and grass planted before they ask for final completion.

**JCAS Permit** – Solicitor Zagurskie was contacted regarding the permit for the Elevators for the Speedway. Dave Cisney received the plans that were sent back to the Borough from Commonwealth Code Inspections. This item will be tabled to a later date when further information is available.

**MOTION** was made by Teresa Murphy to accept the Engineers Report for September, 2<sup>nd</sup> by Glenda Leister, approved by all, motion carried.

#### **Maintenance Report**

John Towsey mentioned a few concerns about the trash receptacles around town being public dumpsters. Discussion was held about placing liners in the receptacles, but it was decided that the receptacles were not constructed to do that efficiently. Consensus was to let Randy continue the method he preferred.

**MOTION** was made by Teresa Murphy to accept the Maintenance Report for September, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

#### **Street Committee**

John Towsey has been checking out the side streets for concerns that could be addressed next year. He will keep looking over the winter and note issues as they arise for repairs. Repairs were made on Court Lane, corner of Ninth and Northwest Streets. Solutions for Court Lane are being investigated and updates will be provided as they are available.

#### **Ordinance Committee**

No new concerns were raised.

#### **OLD BUSINESS**

**Budget** – The budget workshop was held, and the Proposed 2025 Budget is ready to be advertised.

**MOTION** was made by Teresa Murphy to Advertise the Proposed 2025 Budget, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**Halloween Parade** – will start at McBarney's at 6 pm and end at the firehall with hotdogs and snacks. October 31 will be designated as town trick or treat night from 6:30 pm to 8:00 pm.

## **NEW BUSINESS**

**Property and Liability Insurance Concerns** – The property and liability insurance has been renewed with the current agency Don Jacobs Insurance Services, New Bloomfield. The Workers Comp Insurance will be renewed at the beginning of the year. It has become a concern that the Workers Comp has increased significantly over the past year. Request was made to research other options as the Workers Comp also affects Milford, Spruce Hill, Turbett and Walker Townships.

**MOTION** was made by Glenda Leister to have the worker's comp and property and liability insurance reviewed by other agencies, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

## **General Discussion**

Run-off issues with the Speedway – Solutions are being discussed. In the near future, they are looking to plant one of the varieties of turf grasses that has been developed by Penn State around the school yard. They are also planning to plant the trees that are needed to close out the permit for the barn project.

The Eagle Scout Project coordinated by Nick Smith is looking to plant numerous trees on the property with the Agricultural Society's approval.

Options were also discussed regarding having a meeting to discuss further solutions. Updates will be provided as available. It needs to be taken into consideration that the recent rainfall has been abnormally high in shorter periods of time. It also needs to be stated that areas that have been affected are at the bottom of the hill and water is going to make it's own path downward.

## **Low Income Survey**

The survey is almost complete. Teresa Murphy brought to everyone's attention a concern for council members. In the future anything that is being conducted for Borough business when approaching residents, should always be done by two members. Many people invite you into their homes and you have no way of knowing what you could possibly be accused of. There were no problems, and the residents were very polite, but she would like to see the Borough be proactive.

**MOTION** was made at 8:04 pm by Teresa Murphy to adjourn the meeting, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Respectively Submitted,  
Kimbra Jo Gray  
Borough Secretary/Treasurer

Next Meeting: Monday, November 11, 2024, at 7 pm