

PORT ROYAL BOROUGH COUNCIL
November 11, 2024

The Port Royal Borough Council held their monthly meeting on Monday, November 11, 2024, at 7:00 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members, John Towsey, Nicholas Walters, Teresa Murphy, Grace Goss, Daniel Strong and Mayor, Dylan Cisney.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, David Gaines, Solicitor Port Royal Municipal Authority, Paulette Forry, Port Royal Times.

FIRST ON THE AGENDA

President Adam Bryner opened the meeting with the Pledge of Allegiance at 7:00 pm and welcomed David Gaines, Solicitor for the Port Royal Municipal Authority. He discussed the Municipal Authority \$3.4 million upgrade project, funded primarily for a \$1.3 million grant and a 1% loan. The project includes upgrading the pump station on First Street and implementing UV disinfection system at the Wastewater Plant. He requested that the Council consider passing a resolution at the December meeting to guarantee loan debt to be undertaken by the Municipal Authority.

He went on to explain that the municipality that was created and is serviced by the Municipal Authority is required to guarantee a portion of the debt, he also noted that he is not aware of any municipalities that have had to pay. To make the guaranty, the Borough will need to pass a Local Government Unit Debt Act ("LGUDA") ordinance. Attorney Gaines will provide that document once he has the correct information for it. All legal fees will be paid for by the Port Royal Municipal Authority.

MOTION was made by Nick Walters to approve the advertisement of the Local Government Unit Debt Act ("LGUDA") ordinance, 2nd by John Towsey, approved by all with the exception of Grace Goss who had to leave early for business purposes, motion carried.

Engineer, Brian Book, added that structured payments would be interest only for the first five years at approximately \$21,000 per year. The last fifteen years would be principal plus interest. Approximately \$11,000 per month totaling roughly \$130,000 per year.

The Municipal Authority Consent Order and Agreement with the PA Department of Environmental Protection deadline of December 31, 2025, was discussed. The first consent order was signed in 2012, extensions were signed in 2017 and 2022 with issues not being eliminated.

MOTION was made by Glenda Leister to approve Minutes of the October meeting, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Nick Walters to approve Borough Bills for the month of October, 2nd by Glenda Leister, approved by all, motion carried.

There were no new requests for information on Land Use Permits.

Public Comments – There were no public comments.

Brian Book, Engineer cb3 Solutions, LLC

Milford & Eighth Street Project – The project is complete with a total cost of \$553,639.78. This compares the Bid Price of \$457,525.50 with a net change (increase of \$96,114.28)

The adjustments to the total project were:

- Change Order #1 Additional Work – Test Holes \$ 4,815.00
- Change Order #2 Additional Work – Excavation and Fill \$ 26,103.00
- Change Order #3 Additional Work – Drainage Pipe \$ 1,950.75
- Phase 1 Quantity Adjustment \$ 11,371.18
- Change Order #4 Additional Work – Water Line Crossings \$ 24,565.50
- Change Order #5 Additional Work – Extra Inlets & Pipe \$ 26,001.00
- Change Order #6 Additional Work – SW Adjustments \$ 2,540.00

The final application for Payment – Pay Application #3 in the amount of \$ 114,747.16 is available for payment at tonight’s meeting.

MOTION was made by Glenda Leister to approve Pay Ap #3 Invoice 24CT004.3 in the amount of \$144,747.16 with 2 separate checks (\$95,167.13 ARPA Funds to be transferred to the General Fund for partial payment; and the balance of \$49,580.03 Liquid Fuels Funds) with the understanding that there will be confirmation of costs of the inlets, 2nd by Teresa Murphy, approved by all, motion carried.

Further updates included a burning ban issued by the county due to extremely dry weather and sponsorship for funding for the Friendship Fire Company project was declined.

JCAS Permit – Solicitor Zagurskie was contacted regarding the permit for the Elevators for the Speedway. Dave Cisney received the plans that were sent back to the Borough from Commonwealth Code Inspections. This item will be tabled to a later date when further information is available.

MOTION was made by John Towsey to accept the Engineers Report for October, 2nd by Nick Walters, approved by all, motion carried.

Maintenance Report

John Towsey mentioned reoccurring issues with the dump truck and the need to start thinking about what needs to be done in the future...fix or replace??

Leaf pick up will be available for any resident in the Borough. Leaves must be bagged and put at the curb.

MOTION was made by Nick Walters to accept the Maintenance Report for October, 2nd by Glenda Leister, approved by all, motion carried.

Street Committee

John Towsey has been checking out the side streets for concerns that could be addressed next year. He will keep looking over the winter and note issues as they arise for repairs.

Ordinance Committee

The annual Rental Registration invoices will be prepared with the fee staying at \$25.00 per unit plus \$37.50 per year inspection fee. Landlords will be credited for fees paid that have not been inspected.

OLD BUSINESS – There was no old business for discussion.

MOTION was made by Glenda Leister to approve the Resolution in support of the America250PA celebration. There is potential grant money as there are two rounds that can be applied for. These would be matching grants.

General Discussion – There were no comments or concerns.

MOTION was made by John Towsey at 8:44 pm to move to an Executive Session for a financial/legal concern, 2nd by Nick Walters, approved by all, motion carried.

MOTION was made by John Towsey at 9:27 pm to exit Executive Session and adjourn the meeting, 2nd by Glenda Leister, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, December 9, 2024, at 7 pm