

PORT ROYAL BOROUGH COUNCIL MEETING

January 9, 2023

The Port Royal Borough Council held their monthly meeting on Monday, January 9, 2023, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Brooks Gamble, Council Members, Glenda Leister, Nicholas Walters, John Towsey, Teresa Murphy, Steve Bargo and Mayor, Dylan Cisney.

Others present were Kimbra Gray, Borough Secretary/Treasurer, Randy Williamson, Borough Maintenance, Brian Book, Engineer cb³ Solutions, Becky Lock, Juniata Sentinel, Paulette Forry, Editor The Times, and Borough Residents, Dave & Deb Martin.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

FIRST ON THE AGENDA

Constable David Suarez was unable to attend and will be invited to next month's meeting.

Mike Tate GME Communications presented the quote that was prepared for Standard Services for compliance and recover of the office laptop. Billing total to start up would be \$950.48.

- SentinelOne provides prevention and detection of attacks, rapid elimination of threats with fully automated, policy-driven response capabilities.
- GME Automate Standard Systems Management
- Acronis Hosted Storage (200 GB)
- Splashtop User
- Upgraded Devices for Firewall, WiFi, Battery, and Surge Protection

Proposal will bring Borough into compliance with the Act 151 (Data Breaches) that will be required by May of 2023. The proposal will include internet through CentreWisp and VoIP (Voice Over Internet Protocol). Savings would be approximately \$140-150 per month. Phone service would be automated and provide the ability to receive calls remotely when not available at the office.

RE-ORGANIZATION

Steve Bargo opened nominations requesting Adam Bryner, current President of council, and Brooks Gamble, current Vice-President, continue in those positions, 2nd by John Towsey. Brooks shared that he would like to support Glenda Leister to assume the position of Vice-President. He is not as easily accessible and he felt that she was doing a lot of the things he should have been helping with.

Roll Call Vote was held to re-appoint Adam Bryner as President of Council: Brooks Gamble – Yes, Nick Walters – Yes, Teresa Murphy – Yes, John Towsey – Yes, Glenda Leister – Yes, Steve Bargo – Yes, with a full quorum vote, Adam Bryner was re-installed as President of the Port Royal Borough Council.

Roll Call Vote to appoint Glenda Leister as the new Vice-President of Council: Brooks Gamble – Yes, Nick Walters – Yes, Teresa Murphy – Yes, John Towsey – Yes, Steve Bargo – Yes, Adam Bryner – Yes, with a full quorum vote, Glenda Leister was installed as Vice-President of the Port Royal Borough Council.

MOTION was made by Brooks Gamble to approve Minutes of the December Meeting, 2nd by Tera Murphy, approved by all, motion carried.

MOTION was made by Nick Walters to approve the Borough Bills for December, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Nick Walters to approve the Code Enforcement Officer's Report for December, 2nd by Brooks Gamble, approved by all, motion carried.

Letter was shared with the council from Commonwealth Code Inspection that they would not be renewing the contract for Zoning and Code Enforcement. Services will be ending effective January 15, 2023.

Public Comments – There was no public comment.

Brian Book, Engineer cb³ Solutions, LLC

Grant Application Updates: The \$401,814 grant request under the PennDOT Multimodal program remains open. Next CFA meeting is January 12th.

A grant for \$489,673 was submitted December 21st to DCED – Covid19 ARPA PA Small Water and Sewer Grant Program. Office has a file copy along with an electronic copy. This grant will cover three areas: 8th & Milford, 4th, and Main Street from 6th to 5th Street.

The Army Corp remains on schedule to complete their report this Spring. The most recent correspondence involved the model predicting flooding on East 5th Street that cannot be supported based on historical observations. Information was provided to support the 2023 COVID Small Water, Sewer Grant regarding 4th Street.

MOTION was made by Brooks Gamble to accept the Engineers Report for December, 2nd by Nick Walters, approved by all, motion carried.

New Pickup Truck is exceeding expectations.

Salt Contract has been met for this year. New Contract has been opened and the decision was made to place the contract at 75 tons again for the coming year.

The bridge will be closed during construction to pedestrian traffic. There will be no agility funds for this winter.

Discussion continued regarding issues of snow removal for the bridge and Market Street during bridge closure. Secretary has been requested to call Rachel at PennDOT State Shed and get written confirmation of the frequency and winter maintenance schedule.

Randy Williamson extended his thanks to John Towsey for his help in addressing the 811 tickets.

Randy Williamson asked the council to consider the idea of using dash cam on the plow truck. Council then discussed they should also consider the other truck and skid steer as well. Mike Tate of GME will be contacted to see if he could potentially add to his services or make a recommendation.

MOTION was made by Brooks Gamble to accept the Maintenance Report for December, 2nd by John Towsey, approved by all, motion carried.

Street Committee for 2023: John Towsey, Adam Bryner, Randy Williamson

A Committee was formed to meet with the Juniata County Agricultural Society. Members include Glenda Leister, Adam Bryner, Brooks Gamble, John Towsey will serve as an alternate.

MOTION was made by Nick Walters to accept the proposal by GME Communications for Cybersecurity/Backup Compliance with providing internet and phone service, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Brooks Gamble to approve the updated Employee Handbook with the provision of changing appropriate areas with GME Communications for Cybersecurity, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Brooks Gamble to set the meeting date and time for the second Monday of each month at 7 pm for 2023 at the Borough Office located on 111 E 8th Street, Port Royal, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by John Towsey to rehire Borough Secretary, Kimbra Gray and Maintenance Worker, Randy Williamson for 2023, 2nd by Brooks Gamble, approved by all, motion carried.

MOTION was made by Teresa Murphy to approve the secretary to pay Borough Bills as they come due, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Steve Bargo to re-appoint Donald Zagurskie as Borough Solicitor for 2023, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Teresa Murphy to re-appoint Brian Book as the Borough Engineer for 2023, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by Brooks Gamble to rehire CPA Associates to complete the Audit for 2022, 2nd by Nick Walters, approved by all, motion carried.

MOTION was made by Glenda Leister to direct Borough Secretary, Kimbra Gray, to prepare W2's and 1099's for 2022, 2nd by John Towsey, approved by all, motion carried.

MOTION was made by John Towsey to approve the 2023 Port Royal Speedway Racing Schedule, 2nd by Glenda Leister with a clarification on extended curfews for special races, approved by all, motion carried.

Information Only: According to the ordinances, races must cease by 12:30 am or fines of \$1,000/hour can be issued.

MOTION was made by Brooks Gamble to consider a Curfew Violation to the fee schedule, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made to adjourn the meeting at 9:09 pm by Brooks Gamble 2nd by John Towsey, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, February 13, 2023 at 7 p.m.