

PORT ROYAL BOROUGH COUNCIL

April 8, 2024

The Port Royal Borough Council held their monthly meeting on Monday, April 8, 2024, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President Glenda Leister, Council Members, John Towsey, Nicholas Walters, Teresa Murphy, Grace Goss, and Mayor, Dylan Cisney. Council member Steve Bargo was not in attendance due to medical issues.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb3 Solutions, Donald Zagurski, Borough Solicitor, Roger Burd, Chairman of the Board of Directors Port Royal Municipal Authority, Becky Lock, Juniata Sentinel, Paulette Forry, Editor the Times, Duane Hart, Fire Chief and Ryan Pellman, President of the Friendship Fire Company No 1, Tim Manbeck, Supervisor of Turbett Township and Chuck Bryner, Supervisor of Spruce Hill Township, and Borough Landlords, Larry and Gayle Arbogast.

FIRST ON THE AGENDA

MOTION was made by Glenda Leister to approve Minutes of the March meeting, 2nd by Grace Goss, approved by all, motion carried.

MOTION was made by Teresa Murphy to approve Borough Bills for March, 2nd by Nick Walters, approved by all, motion carried.

There were no new Land Use Permits applied for.

Public Comments – Roger Burd, Chairman of the Board of Directors for the Port Royal Municipal Authority addressed the council members to request financial support for items that cannot be put off any longer. The Authority has been under a Consent and Agreement Order from the PA Department of Environmental Protection since 2017. There is a lot of work to be done simultaneously and there are not enough funds to do correctly in the time frames specified in the Consent Order. There is a lot of work to be done on Milford Street by the Authority as well as the Borough.

Engineer Brian Book explained the current funds available to the Authority and the Borough. Both have grants held separately from DCED, but the Borough is the contract holder with Mid-State Paving. It would take several months for the Authority to put out their project for bids, but the Borough could request change orders to include Authority projects contingent on the stipulations specified in the grant monies.

MOTION was made by Grace Goss to authorize Engineer Brian Book to approach Mid-State Paving regarding the costs that would be incurred by requesting a change order for Authority projects and receive quotes, 2nd by Glenda Leister, approved by all, motion carried.

Brian Book, Engineer cb3 Solutions, LLC

Point Service Station – Underground Storage Tank Clean Up: The contract has been signed, Converse Consulting will need to pay for a permit to close the street as well as the engineering and legal fees.

Milford & Eighth Street – The kickoff Job Conference was held on March 12th. The paving work on Eighth Street will hopefully be completed during a two-week break in the Port Royal Speedway racing schedule between May 4 and 18th.

Community Center – There is a Covid 19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program grant sponsored by DCED that would benefit the Port Royal Community Building. The Friendship Fire Company has been seeking funding to make improvements to install handicap-accessible restrooms and a few other building improvements. A letter of support has already been received from the Juniata County School District Superintendent. The center could be used to provide space and internet in an emergency relocation situation.

The Borough Council was requested to be the lead agency for the grant application, as well as the fire company and several surrounding townships. This grant would be 100% with no match required; the project would need to be financed upfront and then submitted for reimbursement. The fire company would be able to apply for a bridge loan to reimburse the Borough.

MOTION was by Nick Walters to approve the \$100.00 application fee and the \$110 application preparation fee to Brian Book to apply for the Covid 19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program on behalf of the Friendship Fire Company No. 1, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Grace Goss to accept the Engineers Report for March, 2nd by John Towsey, approved by all, motion carried.

Maintenance Report

Maintenance Worker, Randy Williamson was not available for comment.

Grace Goss questioned why the Borough was helping with some of the work of the Authority. She felt that it was a lot and would like to know “where the line is and what are the job duties?”. John Towsey responded by saying there are a lot of gray areas.

MOTION was made by Nick Walters to accept the Maintenance Report for March, 2nd by Teresa Murphy, approved by all, motion carried.

Ordinance Committee

President Adam Bryner compiled a table of contents for the ordinance books. Copies were distributed to each council member to access what is missing from the individual books. Members can submit requests for missing information.

For Information Only: Council members were reminded of the upcoming workshop to discuss the Registration and Inspection of Rental Properties on Wednesday, May 1st, at 6 p.m.

Code Enforcement was discussed at length. It is agreed that it is necessary to fill this position, but it has been difficult to find anyone covering our area. Glenda Leister has a person in mind but hasn't been able to coordinate a meeting.

OLD BUSINESS

Sealing of the Moyer Park Tennis Court has been completed. Pressure washing will be scheduled weather permitting and then the paint can be applied to the court.

Dedication of the Parklet was scheduled for Saturday, July 6th in conjunction with the Town-Wide Yard Sales. Grace Goss volunteered to reach out to Helping Hands of Juniata County regarding organization of the street fair to coincide with the dedication on Second Street.

MOTION was made by John Towsey to authorize Grace Goss to check with Helping Hands of Juniata County to assist with preparations for a Street Fair on Saturday, July 6th, 2nd by Nick Walters, approved by all, motion carried.

Spring Clean-Up – Times have been revised due to Tuesday, April 23rd being election day. Monday and Tuesday, 8 am until 3 pm; Wednesday, 8 am until 4 pm; Thursday and Friday, 8 am until 7 pm; and Saturday from 8 am until noon.

Everyone was reminded that Tuesday, April 23rd is Election Day.

NEW BUSINESS

MOTION was made by Glenda Leister to establish direct deposit for payroll checks, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by John Towsey to pay all bills and invoices online when possible, 2nd by Grace Goss, approved by all, motion carried.

General Discussion

MOTION was made at 8:15 pm by Glenda Leister to adjourn the meeting, 2nd by John Towsey, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, April 8, 2024, at 7 pm