PORT ROYAL BOROUGH COUNCIL
March 9, 2025

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members Nick Walters, Teresa Murphy Grace Goss, Daniel Stong and Mayor Travis Long. Council Member John Towsey was not in attendance due to health issue.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer CP Engineers, Becky Lock, Juniata Sentinel, Brad Kerstetter, Director of Juniata County Planning Commission, Tyler Dombroskie, Director and Michelle Koslap, Program Director for Community Development SEDA-Council.

FIRST ON THE AGENDA
President Adam Bryner opened the meeting with the Pledge of Allegiance at 6:30 pm.

The meeting began with council members being updated on the status of the Low to Moderate Income Survey and the issues that have the project at a standstill. Brad Kerstetter, Tyler Dombroskie and Michelle Koslap reviewed proper procedures for conducting the survey. Unclear communications were addressed and it was agreed that the survey had been done correctly.

MOTION was made by Glenda Leister to approve Minutes of the February meeting minutes, 2nd by Nick Walters, approved by all, motion carried.

MOTION was made by Teresa Murphy to approve Borough Bills for the month of February, 2nd by Grace Goss, approved by all, motion carried.

Land Use – 302 Market Street – Owners chose not to continue at the present time for Zoning Hearing Board
Third Street – Zoning Hearing Board approved Land Development Plan with conditions

Public Comments – There were no public comments presented.

Brian Book, Engineer -- CP Engineers, LLC

Milford & Eighth Street
Brian Book received the "Record Drawings" from Brent Musser via email. Printed copies will be printed for the file.

Low to Moderate Income Survey – A project needs to be proposed for the survey area. This would need to be a Borough-wide project. There is a short time frame to complete the project. The five-year window has been reduced by the amount of time since submission of the survey. The proposed project for the Community Building was not acceptable. The Community Building supports a larger population than the Borough. A broader survey would need to be completed to get funding for the project.

The **Marcellus Shale Legacy Grant** will close at the end of March. A request was received from the Friendship Fire Company for improvements to the community building. After discussion, the council members agreed that any requests for Borough support of grant applications have the requesting party be present at the meeting.

MOTION was made by Grace Goss to accept the Engineers Report for February, 2nd by Dan Stong, approved by all, motion carried.

A suggestion was made for the Borough to apply for the Marcellus Shale Legacy Grant.

MOTION was made by Grace Goss to approve applying for the Marcellus Legacy Grant based upon a credible project that could be completed before October 31, 2026; conditional of Council President Adam Bryner's review before submitting for signature of the Borough Secretary, Kimbra Gray, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Glenda Leister to improve the electric connections for Christmas Lighting upgrades, 2nd by Teresa Murphy, approved by all, motion carried.

Maintenance Report

MOTION was made by Nick Walters to approve the Maintenance Report for February, 2nd by Grace Goss, approved by all, motion carried.

Concern for loose gravel on Market Street was discussed. Winter cleanup will be scheduled. 2 Flaggers will be needed. Glenda Leister questioned the use of Agility Hours for this project.

Winter cleanup is taking place at Moyer Park for opening.

OLD BUSINESS – 2 new Military Banner were ordered. A letter will be sent out to families about the damaged or torn banners that need to be replaced. Family members will be responsive for the cost of the replacement banner.

"County Memory Days" – Location will be 4th to 6th Streets on Milford Street.

NEW BUSINESS

A letter was received from Martson Law Offices notifying the Borough that Seth Mosebey will be separating from the law firm. Seth Mosebey will continue to provide legal services through Mosebey Law Group, LLC.

MOTION was made by Teresa Murphy to approve Adam Bryner sign documentation to retain Seth Mosebey, Mosebey Law Group LLC as council for the Port Royal Borough Zoning Hearing Board, 2nd by Grace Goss, approved by all, motion carried.

MOTION was made by Glenda Leister to approve Adam Bryner sign the Resolution proclaiming April as "Pennsylvania 811 Safe Digging Month", 2nd by Nick Walters, approved by all, motion carried.

Spring Clean Up – April 27 to May 2 – Monday, Tuesday, Wednesday 8 am to 4 pm, Thursday and Friday 8 am to 7 pm, Saturday 8 am to noon. Tires will not be accepted this year.

Memorial Day Parade – Borough will host the parade Monday, May 25, beginning at 9 am. The permit will need to be submitted to PennDOT. The parade route will be the same as in year's past with service at the Church Hill Cemetery.

MOTION was made by Glenda Leister at 7:47 pm to adjourn the meeting, 2nd by Nick Walters, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, April 13, 2026, at 6:30 pm