

## PORT ROYAL BOROUGH COUNCIL MEETING

October 10, 2022

The Port Royal Borough Council held their monthly meeting on Monday, October 10, 2022, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Brooks Gamble, Council Members, Glenda Leister, Nicholas Walters, John Towsey, Steve Bargo, Teresa Murphy and Mayor, Dylan Cisney.

Others present were Kimbra Gray, Borough Secretary/Treasurer, Brian Book, Engineer cb<sup>3</sup> Solutions, Donald Zagurskie, Solicitor, Constable Paul Castline, East Donegal Constable LLC, Bryan Smith, Juniata Sentinel, Paulette Forry, Editor The Times, Borough Residents, Dave & Deb Martin, Grace Goss, Kevin Carpenter.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

**MOTION** was made by Brooks Gamble at 7pm to enter Executive Session for update on a legal issue, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to exit Executive Session at 7:01 pm to allow guest speaker, Paul Castline give a presentation of services he could offer the Borough, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

### FIRST ON THE AGENDA

**Guest Speaker** – Constable Paul Castline, owner East Donegal Constable LLC, made a presentation on what a constable could offer the Borough regarding ordinances. He will be able to enforce any ordinance that has a fine attached. He would offer a 30 day/30-day cancellation. Borough would be required to use services two days per week with 8-hour shifts. Special requests would require a 12 hour notice. Cost would be \$65.00/hour.

**MOTION** was made by Brooks Gamble to go back into Executive Session at 7:43 pm with Solicitor Donald Zagurskie for an update on pending legal issues, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to exit Executive Session at 8:14 pm, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Solicitor Donald Zagurskie updated council and attendees regarding upcoming holiday events planned by Grace Goss. The Borough is a non-profit organization and as such cannot be associated with any event that would create a profit. Additional reporting would be required for financial purposes. It was his recommendation for the Borough to not be connected to any of these activities.

**MOTION** was made by Brooks Gamble to approve Minutes of the September Meeting, 2<sup>nd</sup> by Teresa Murphy, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to approve the Borough Bills for September, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried.

**MOTION** was made by Teresa Murphy to approve the Code Enforcement Officer's Report for September, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

### **Public Comments**

Grace Goss updated Christmas Parade will be November 26<sup>th</sup> at 4pm, line up will be 3pm at the old elementary school on Eighth Street. Breakfast and Lunch with Mrs. Santa and Santa on Saturday, December 10. Registration will be set up for the event due to the limited space available. The town Christmas tree will be located on the corner of Eighth and Market Streets at the Point Service Station. Forms and payments for events must be made to Grace Goss. Port Royal Borough Council Members and Employees are not in any way associated with any events except the parade.

### **Brian Book, Engineer cb<sup>3</sup> Solutions, LLC**

**SR 75 Bridge Project:** Nothing new to report.

**Grants:** Nothing has been heard on the 2022 MultiModal Grant Application. PRMA has not heard anything regarding their recent request to relocate buried utilities. There is \$250,000.00 grant that will need to be spent on Milford & Eighth Streets by 2025 from the 2021 MultiModal Grant.

**Stormwater:** The Army Corp of Engineers provided Randy Williamson, Duane Hart, and Brian Book A print of their "final" mapping of the Stormwater Utility on September 23, 2022. They remain on schedule to complete their report next Spring. Ed Benish has reported that they have not found any cross connections between the sanitary sewer and the storm sewer.

**MOTION** was made by Brooks Gamble to accept the Engineers Report for October, 2<sup>nd</sup> by Glenda Leister,, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to accept the Maintenance Report for September, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Commodity Building/Salt Shed Bay closest to Eighth Street needs repairs. The bay needs to have framing and steel in the back refastened. Phone quotes were obtained from Rickenbaugh Building Supply (\$557.70) and Juniata Lumber (\$954.25) for materials needed for repairs.

**MOTION** was made by Brooks Gamble to purchase materials from Rickenbaugh Building Supply at the cost of \$557.70, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

Discussion was held concerning the new pickup's limitation on the amount of material that could be loaded safely in the spreader attachment for winter maintenance. Two air lift kits were researched. The first one would allow up to 7,500 pounds of load-leveling capacity (\$568.31); the second one would allow up to 5,000 pounds of load-leveling capacity (\$374.99).

**MOTION** was made by Brooks Gamble to purchase the air lift system with 7,500 pound capacity provided it did not void the current warranty on the truck, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to have Randy Williamson check into finding locks for gates that could be keyed alike, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Street Committee Reported that estimates were obtained from Route 333 Supplies, LLC for the patch on Fifth Street. Pave using 9.5 mm 4 in depth 90 SYD at the cost of \$6,562.00 an estimate was also obtained to pave 342 SYD on Fifth Street using 9.5 mm 1 ½ in depth costing \$8,250.00.

**MOTION** was made by Brooks Gamble to accept the bid from Route 333 Supplies, LLC for the patching on Fifth Street at the cost of \$6,562.00, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to accept the bid from Route 333 Supplies, LLC for the paving on Fifth Street at the cost of \$8,250.00, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Application for the Zoning Hearing Board concerning camping for the Juniata County Agricultural Society has been approved. Hearing Date will need to be coordinated. Information to follow.

**MOTION** was made by Glenda Leister to abolish the proposed Storage and updated Property Maintenance Ordinances; the current Property Maintenance Ordinance will continue to be used as written, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to forward the updated Employee Handbook to Solicitor Donald Zaagurskie for final approval for adoption, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to advertise the 2023 Budget for public viewing before approval at the December Monthly Meeting, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

**MOTION** was made by Steve Bargo to approve President Adam Bryner to sign Resolution to Amend Local Tax Collection Law Pursuant to Act57 of 2022, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

Discussion was held to close and winterize Moyer Park for the season at the end of October.

**MOTION** was made to adjourn the meeting at 9:18 pm by Brooks Gamble 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray  
Borough Secretary/Treasurer

Next Meeting: Monday, November 14, 2022 at 7 p.m.