

PORT ROYAL BOROUGH COUNCIL
September 8, 2025

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members John Towsey, Nick Walters, Teresa Murphy, Grace Goss, Daniel Stong and Mayor Dylan Cisney.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Randy Williamson, and Brian Book, Engineer CP Engineers.

FIRST ON THE AGENDA

President Adam Bryner opened the meeting with the Pledge of Allegiance at 7:00 pm.

MOTION was made by Daniel Stong to approve Minutes of the August meeting minutes, 2nd by Glenda Leister, approved by all, motion carried.

MOTION was made by Nick Walters to approve Borough Bills for the month of August, 2nd by John Towsey, approved by all, motion carried.

Land Use – Code Assessment Professionals will be moving forward to take action against the property at 101 Tuscarora Street.

Public Comments – There were no public comments.

Brian Book, Engineer -- CP Engineers, LLC

816 Cross Street Garage Plan does not include anything regarding building setbacks and lot lines and clarification is needed for the foundation and walls before approval can be granted.

MOTION was made by John Towsey to approve a variance for the setbacks and lot lines providing the neighbors agree based on the existing corner of the proposed new garage consistent with submitted plan, 2nd by Grace Goss, approved by all, motion carried.

Benner Lot on Third Street was discussed regarding campers used during the week of the fair. No documents have been provided for improvements. A driveway permit has not been requested, and Code Assessment Professionals were advised of the use, and they will be monitoring the property. A Land Development Plan is pending.

2025 Borough Streets Project (PA Liquid Fuels) – A Notice of Intent to Award to Cramer Paving for \$44,398.76.

DCED LSA Grant Applications an application was submitted in the amount of \$422,011 for areas on Main Street, grants should be awarded between October and December.

Juniata County Ag Society – Ag Barn Restroom & Stadium Bos Restrooms

Ag Barn Restroom is currently not moving forward. The Ag Society met with Municipal Authority regarding the Elevator Restrooms and items needed to move forward. They would like to restart construction again after the County Fair.

MOTION was made by Nick Walters to accept the Engineers Report for August, 2nd by Glenda Leister, approved by all, motion carried.

Maintenance Report

Eric Bargo will be contacted to make arrangements to place the Memorial Bench for his father. The local papers will be contacted for photos.

A spring toy was broken at Moyer Park, and a new post will be needed for the repair.

MOTION was made by Glenda Leister to approve the Maintenance Report for August, 2nd by Grace Goss, approved by all, motion carried.

OLD BUSINESS

Continuity of Operations Plan (COOP) – Juniata County Emergency Planning Committee is reaching out to assist all boroughs and townships with helping to implement the plan necessary to ensure that emergency funding will be readily available when needed.

MOTION was made by Grace Goss to table discussions for the Continuity of Operations Plan (COOP) until a future meeting, 2nd by Glenda Leister, approved by all, motion carried.

Veteran's Day Parade -- Saturday, November 8, at noon. George King will be contacted to coordinate the fire police.

Budget meeting will be held on Thursday, September 18th at 6 pm.

NEW BUSINESS

The Budget Meeting for 2026 will be held on Thursday, September 18th at 6 pm.

MOTION was made by Glenda Leister at 8:13 pm to adjourn the meeting, 2nd by Nick Walters, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Monday, October 13, 2025, at 7 pm