

## PORT ROYAL BOROUGH COUNCIL MEETING

September 12, 2022

The Port Royal Borough Council held their monthly meeting on Monday, September 12, 2022, at 7 pm at 111 East Eighth Street, Port Royal, PA 17082.

Members present were President, Adam Bryner, Vice-President, Brooks Gamble, Council Members, Glenda Leister, Nicholas Walters, John Towsey, Steve Bargo and Teresa Murphy.

Others present were Kimbra Gray, Borough Secretary/Treasurer, Becky Lock, Editor Juniata Sentinel, Paulette Forry, Editor The Times, Borough Residents, Grace Goss, Dave & Deb Martin, Kevin Carpenter and Dylan Cisney.

President of Council, Adam Bryner, brought the meeting to order and led all in the Pledge of Allegiance at approximately 7 pm.

### FIRST ON THE AGENDA

**Mayor** – President Adam Bryner opened the floor for nominations for the vacancy.

John Towsey nominated Dylan Cisney for Mayor. There were no other nominations.

Roll Call Vote: Brooks Gamble – Yes; Nick Walters – Yes; Teresa Murphy – Yes; John Towsey – Yes; Glenda Leister – Yes; Steve Bargo – Yes; Adam Bryner – Yes.

Dylan Cisney accepted the position as was appointed by a quorum vote.

**MOTION** was made by Teresa Murphy to approve Minutes of the August Meeting, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

**MOTION** was made by Steve Bargo to approve the Borough Bills for August, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to approve the Code Enforcement Officer's Report for August, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

### Public Comments

Grace Goss update members regarding the Paddle Wheel at the County Fair. All but \$1,700.00 was raised for Christmas Events for the Borough. Possible events to be scheduled include a Christmas Parade and a Tree Lighting Program (possibly in the lot beside Juniata Valley Bank). Other possible projects include a Home Decorating Contest and breakfast or lunch with Santa. She will be sending out thank you notes to all businesses and donors participating in the Paddle Wheel Fund Raising Event.

### Brian Book, Engineer cb<sup>3</sup> Solutions, LLC

**SR 75 Bridge Project:** Demolition on the property on Second Street will begin 9/15. One lane traffic will be in effect during the demolition.

**Grants:** The Fire Company is leading an effort to complete an income survey for the Borough to qualify for the County CDBG Funds.

**Stormwater:** The Army Corp of Engineers has been working on revisions to the Draft Mapping and remains on schedule for a January 2023 completion of their report. They were in town 9/7-9/9 doing camera work from 4<sup>th</sup> Street to 3<sup>rd</sup> Street and 3<sup>rd</sup> Street under the Railroad.

**MOTION** was made by Brooks Gamble to accept the Engineers Report for August, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to accept the Maintenance Report for August, 2<sup>nd</sup> by Teresa Murphy, approved by all, motion carried.

Council Members commended the quality of work being done by Maintenance Worker, Randy Williamson. 8<sup>th</sup> Street was cleanup and looking good for fair week.

Street Committee Reported on an issue on 5<sup>th</sup> Street in front of Barney Gray's property. John Towsey reported that M&J Paving did not get back to him on quotes and he believes that Randy Williamson, Steve Bargo and himself will be able to get a couple ton of blacktop and repair the area.

Council chose to schedule another Workshop to complete the Employee Handbook and discuss the ordinances about storage containers and property maintenance codes on Wednesday, September 28, at 6 p.m.

The Budget Workshop will be Scheduled for Wednesday, October 5, at 6 p.m.

**MOTION** was made by Steve Bargo to approve President Adam Bryner to sign the Letter of Representation and approval of Adjusting Journal Entries from the CPA Associates for the Audit Year Ending 2021, 2<sup>nd</sup> by John Towsey, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to approve CPA Associates Invoice in the amount of \$3,475.00 for their professional services rendered for 2021, 2<sup>nd</sup> by Teresa Murphy, approved by all, motion carried.

Sodium Chloride (Bulk Road Salt) Contract August 2022 – July 2023 was awarded to American Rock Salt. Borough cost will be \$87.42/ton and the initial order can be placed at any time.

United Way Day of Caring will be Wednesday, September 21<sup>st</sup>. Participants will be refreshing the playground mulch at Moyer Park. Glenda Leister volunteered to make a breakfast casserole for the volunteers.

**MOTION** was made by Steve Bargo to advertise Fall Cleanup in November, 2<sup>nd</sup> by Nick Walters, approved by all, motion carried. All leaves and yard debris must be bagged for pickup.

**MOTION** was made by Brooks Gamble to donate \$100.00 toward the Halloween Costs to Friendship Fire Company No. 1, 2<sup>nd</sup> by Glenda Leister, approved by all, motion carried.

**MOTION** was made by Brooks Gamble to designate Monday, October 31<sup>st</sup> as the official Halloween Night for the Borough, 2<sup>nd</sup> by Steve Bargo, approved by all, motion carried.

Information Only: Halloween Parade will leave McBarney's lot on October 31<sup>st</sup> at 6pm sharp. Parade will follow the fire truck to the fire hall. Hot dogs, candy bags, chips, juice boxes and glow necklaces will be given to participants. Prizes will be given for 5 different categories.

**MOTION** was made by Brooks Gamble to discontinue the ZOOM Platform and move to TEAMS for virtual borough meetings, 2<sup>nd</sup> by Teresa Murphy, approved by all, motion carried.

The contract with Commonwealth Code Enforcement will be expiring in the next few weeks. Information was received in an email that a Pennsylvania State Constable can provide services. Paul Castline, East Donegal Constable, LLC will be invited to a future meeting to discuss the benefits/services that can be offered by a Constable.

Discussion was held about a letter sent out by the Borough Office to the Old Home Foliage Days Committee. Issues were tabled until a later date in the new year to remediate alleged issues.

**MOTION** was made to adjourn the meeting at 8:25 pm by Glenda Leister, 2<sup>nd</sup> by Brooks Gamble, approved by all, motion carried.

Respectively Submitted,

Kimbra Jo Gray  
Borough Secretary/Treasurer

Next Meeting: Monday, October 10, 2022 at 7 p.m.