

PORT ROYAL BOROUGH COUNCIL
July 14, 2025

Members present were President Adam Bryner, Vice-President Glenda Leister, Council Members John Towsey, Nick Walters, Teresa Murphy, Grace Goss, Daniel Stong and Mayor Dylan Cisney.

Others present were Kimbra Jo Gray, Borough Secretary/Treasurer, Brian Book, Engineer CP Engineers, and Becky Lock Juniata Sentinel.

FIRST ON THE AGENDA

President Adam Bryner opened the meeting with the Pledge of Allegiance at 7:00 pm.

MOTION was made by Teresa Murphy to approve Minutes of the June meeting minutes, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Glenda Leister to approve Borough Bills for the month of June, 2nd by John Towsey, approved by all, motion carried.

Land Use – Numerous concerns were submitted to Joe Lyons, Code Assessment Professionals for review. No new permits were issued.

Public Comments – There were no public comments.

Maintenance Report

Updates on the street signs and park preparations for placement of Steve Bargo's Memorial Bench were discussed.

MOTION was made by Nick Walters to approve the Maintenance Report for June, 2nd by John Towsey, approved by all, motion carried.

Street Committee

Work continued with scraping and repainting the curbs and weed control on Market Street. The Streets Project 2025 follows in the engineer's report.

Ordinance Committee

The Airbnb/Short-Term Rental Ordinance was discussed. Solicitor Donald Zagurskie approved the ordinance as submitted. Council members agreed to approve the ordinance for advertising.

MOTION was made by Glenda Leister to approve the Airbnb/Short-Term Rental Ordinance for advertising, 2nd by Grace Goss, approved by all, motion carried.

OLD BUSINESS

Veteran's Day Parade

Council members, Adam Bryner, Glenda Leister and Teresa Murphy met with members of the Juniata County Veteran's Council to discuss the upcoming parade on Saturday, November 8, at noon. It will step off at the old grade school – possibly stage at the fairgrounds (open restroom was requested). The parade route was discussed so that the permit application could be submitted to PennDOT for approval. Council agreed to stay with the biggest route. The oldest veteran in the Borough will be invited to be the grand marshal.

Town-Wide Yard Sales was a good weekend considering it was Speedweek.

MOTION was made by John Towsey to go into an Executive Session for a legal issue at 7:25 pm, 2nd by Grace Goss, approved by all, motion carried.

MOTION was made by Glenda Leister to exit the Executive Session at 8:02 pm, 2nd by Teresa Murphy, approved by all but Council Member John Towsey, motion carried.

John Towsey left the meeting early after a disagreement during the executive session.

Brian Book, Engineer cb3 Solutions, LLC

2025 Borough Streets Project (PA Liquid Fuels) – The bids were opened, and a Bid Tabulation is attached to these minutes. Cramer Paving, Lewistown, provided a quote with terms and conditions on their form for \$39,900.00. They did not acknowledge the Addenda or provide any required documentation for the individual bid items. Numerous attempts were made to contact them to provide clarification, but calls were not returned. The other bidders followed the Bid Specification and provided their bids on the provided forms.

MOTION was made by Teresa Murphy to disregard all bids due to the possibility of a legal issue, 2nd by Grace Goss, approved by all but Council Member John Towsey, motion carried.

MOTION was made by Glenda Leister to re-advertise the original bid information with a response date of August 19th by 4 pm. Bids will be opened at 4:15 pm, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Glenda Leister to change the regularly scheduled August 11 meeting to Tuesday, August 19th at 7pm to be able to award bids for the Borough Streets Project 2025, 2nd by Teresa Murphy, approved by all, motion carried.

MOTION was made by Glenda Leister to authorize Kimbra Gray to place a legal ad notifying the change of meeting date, 2nd by Teresa Murphy, approved by all, motion carried

Juniata County Ag Society – The Ag Society was present at the last Port Royal Municipal Authority meeting and discussed the water and sewer service to the Ag Barn Restroom. They left the meeting with an understanding of the Authority's requirements. An email was sent a few days later from Tom Metz, JCAS's Engineer, stating that the project was cancelled.

DCED Small Water and Sewer Grant Program – An application has been submitted to the Commonwealth Financing Authority to be used for Stormwater Improvements on the Western End Main Street. Awards for the grant will be available in October or December.

MidState Paving still has not submitted “Record Drawings”. Axis Surveying has completed the work.

MOTION was made by Glenda Leister to accept the Engineers Report for July, 2nd by Nick Walters, approved by all, motion carried.

NEW BUSINESS

Concerns were raised regarding sight obstructions with campers parking on Main Street.

MOTION was made by Teresa Murphy at 8:35 pm to adjourn the meeting, 2nd by Glenda Leister, approved by all, motion carried.

Respectively Submitted,
Kimbra Jo Gray
Borough Secretary/Treasurer

Next Meeting: Tuesday, August 19, 2025, at 6 pm