

**CHAPTER 1**  
**ADMINISTRATION AND GOVERNMENT**

**PART 1**  
**ELECTED OFFICIAL AND MEETINGS**

**A. Council Meetings**

§1-101. Meetings

**B. Compensation of Councilmen and Mayor**

§1-111. Short Title

§1-112. Purpose

§1-113. Compensation

**PART 2**  
**PLANNING COMMISSION**

§1-201. Commission Established

§1-202. Composition of Commission

§1-203. Term of Membership

§1-204. Powers and Duties

**PART 3**  
**POLICE DEPARTMENT**

§1-301. Accident Reports

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**PART 1**

**ELECTED OFFICIALS AND MEETINGS**

**A. Council Meetings.**

**§1-101. Meetings.**

1. **Regular Meetings.** The regular and stated meeting of Borough Council shall be held on the first Wednesday of each month at 7:30 p.m., prevailing time, in the municipal building located at Eighth and Main Streets, in the Borough of Port Royal.
2. **Special Meetings.** Special meetings and/or rescheduled meetings of said Council shall be held whenever necessary. Due notice will be given accordingly.
3. **Conduct of Meetings.** All meetings of the Council of the Borough of Port Royal, County of Juniata, Commonwealth of Pennsylvania will be conducted in accordance with Act No. 175, approved the nineteenth day of July, A.D. 1974, as amended.

*(Ord. 1975-1, 1/2/1975, §1-3; as amended by A.O.*

**B. Compensation of Councilmen and Mayor.**

**§1-111. Short Title.**

This Part shall be known and cited as the "Borough Councilmen/Mayor Compensation Ordinance."

*(Ord. 1987-1, 12/3/1987, §1)*

**§1-112. Purpose.**

This Part is enacted for the purpose of providing and fixing compensation for Councilmen and the Mayor of the Borough of Port Royal, Juniata County, Pennsylvania.

*(Ord. 1987-1, 12/3/1987, §2)*

**§1-113. Compensation.**

**1. Council Member.**

A. Each Council Member of Port Royal Borough who takes office or is appointed on or after January 6, 1997, shall receive compensation at the rate of \$525 per calendar year to be paid in quarterly installments; provided, said Council Member attends 11 duly advertised regular or special public Council meetings.

B. Each Council Member of Port Royal Borough who takes office or is appointed on or after January 6, 1997, who attends less than 11 Council meetings each calendar year shall receive compensation at the rate of \$43.75 for each meeting attended to be paid in quarterly installments.

2. **Mayor.** The Mayor of Port Royal who takes office or is appointed on or after January 6, 1997, shall receive compensation at the rate of \$750 per calendar year to be paid in quarterly installments.

*(Ord. 1987-1, 12/3/1987, §3; as amended by Ord. 1997-1, 1/8/1997, §1)*

**PART 2**

**PLANNING COMMISSION**

**§1-201. Commission Established.**

A Planning Commission is hereby established for the Borough of Port Royal as provided for in the Pennsylvania Municipalities Planning Code, Act 247 of 1968, as amended. Said Commission hereby established shall hereafter be known as the "Port Royal Planning Commission."

*(Ord. 1975-4, 12/4/1975, §1)*

**§1-202. Composition of Commission.**

The Port Royal Planning Commission shall consist of seven persons who shall be residents of this Borough. Said members shall serve without compensation, but may be reimbursed for necessary and reasonable expenses incurred in the performance of their duties.

*(Ord. 1975-4, 12/4/1975, §2; as amended by Ord. 1976-12, 12/16/1976, §1)*

**§1-203. Term of Membership.**

All members shall be appointed by resolution of the Borough Council, the term of each member shall be for 4 years or until his successor is appointed and qualified, except that the terms of the members first appointed, no more than two shall be reappointed or replaced during any future calendar year.

*(Ord. 1975-4, 12/4/1975, §3; as amended by Ord. 1976-12, 12/16/1976, §2)*

**§1-204. Powers and Duties.**

The powers and duties of the Planning Commission shall include, but may not necessarily be limited to, those powers and duties as set forth in Act 247 of 1968, as amended and referred to in 53 P.S. §10101 *et seq.*

*(Ord. 1975-4, 12/4/1975, §4)*

**PART 3**

**POLICE DEPARTMENT**

**§1-301. Accident Reports.**

1. Accident reports completed by the Port Royal Borough Police Department shall be available only to persons authorized by §3761(b) of the Pennsylvania Vehicle Code and shall include only persons involved in the accident, their attorney or insurer, the Federal Government, branches of the military service, Commonwealth agencies, officials of political subdivisions and agencies of other States and nations and their political subdivisions.
2. Accident reports shall be produced to the aforesaid individuals and entities only under the following conditions:
  - A. Written application therefor shall be made on a form, a copy of which is attached hereto.<sup>1</sup>
  - B. Said form shall be accompanied by a check made payable to Port Royal Borough in an amount to be established, from time to time, by resolution of Borough Council. [A.O.]

*(Res. 2001-3, 7/11/2001; as amended by A.O.)*

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<sup>1</sup>Editor's Note: Application form is available at the Municipal building.